

MEDICATION GUIDANCE FOR AMAP TRAINING IN NON-CERTIFIED SETTINGS



MEDICATION STORAGE



Medication storage in certified settings is governed by regulations (633.17).

- The regulation requires all medication be kept in a secure, locked storage area.
- Controlled substances and needles and syringes are kept in a double locked storage area unless all persons residing at the facility are capable of independent, self-administration, in which case, the controlled medication is kept in a locked area or container.



In non-certified sites:

- Refer to your agency's Policy and Procedure on medication safe storage
- Refer to recommendations as presented in the OPWDD Quick Read Guide on:
“How to Take and Manage Your Medication”

- DO store medication in a cool, dry place away from heat and sunlight**
- DO store medication in original containers – the amber bottle protects the medication from light**
- DO keep medication separate from other people in the household**
- DO keep creams, ointments and eye drops separate from other people in the household**
- DO ask your pharmacist if you have any questions on storing medication safely**
- DO check to see that medications needing refrigeration (the pharmacist or label will tell you) are stored separate from food, in a separate container, in the refrigerator**



- DON'T** store medication in the bathroom – the dampness and heat can change how it works for you
- DON'T** mix different pills in the same bottle – you might take the wrong one
- DON'T** share medication with anyone else
- DON'T** leave medication in places that children or pets can easily get to
- DON'T** keep medication in the refrigerator, unless told to do so by your health care provider, pharmacist, or instructions on the medication bottle



MEDICATION DOCUMENTATION



In certified settings:

The administration of medication is governed by 633.17 regulations. The regulations require a record for each person in any facility where medication is administered which documents the administration of medication.

In non-certified settings:

- Refer to your agency's Policy and Procedure for medication administration documentation and process
- For individuals capable of independent, self-administration, there shall be documentation of supervision provided by agency/facility staff
- There shall be documentation if any person assists or administers medication



Self-Administration of Medication

Policy would outline the process for annual self-medication administration assessment. The assessment should describe the level of staff support required. Policy would require RN to develop a support plan for individuals requiring assistance or supervision with self-administration.

Self-administration assessment is only required for individuals who require the support of the AMAP DSP in administering medication or preparing med bars/organizers.



MEDS ON THE GO



IN NON-CERTIFIED SITES

The use of Medication Organizers/Med Bars that are prepared for an individual who can self-administer medications, or in a formal program of training to become self-administering is acceptable. This is NOT considered pre-pouring.

The med organizer should be labeled with the individual's name.

Up to 8 days of medication may be placed in the med organizer.

Federal Class 4 and 5 controlled substances approved for administration by a DSP in non-certified sites may be go in the med organizer, and must be marked off on the narcotic sheet. The med organizer does NOT need to be in locked storage.

The med organizer SHOULD be stored in a manner to ensure its security and the safety of the individuals.



Nurses and AMAP's may fill the med organizer/med bar. It is recommended that one nurse or AMAP fill the bar, and another nurse or AMAP check it.

Medication should be identifiable up to the point of administration and should be accompanied by a medication information sheet. The sheet shall provide a physical description of each pill, its name and its intended use. For example:

7AM: peach, oval pill with "2775" on it = Avalide 125/12.5 for high blood pressure

8PM: small white round pill with "AM9" on it = Toprol XL 50mg for high blood pressure

Bedtime: red, oval capsule= Colace 100mg stool softener

Prepared by _____ Date _____

Medication MAY NOT be set up in medication organizers for AMAP's to administer to a person incapable of self-administration. The individual must be capable of self-administration OR in a formal program of training to become self-administering.



For more information about safe storage of medication:

<http://www.nlm.nih.gov/medlineplus/ency/patientinstructions/000534.htm>

<http://www.awarerx.org/get-informed/safe-storage>

Medication organizers/med bars can be found at most pharmacies or online at:

www.healthaccessories.com/pillorganizers

www.amazon.com/Health

www.carex.com/products

<https://www.independentliving.com/departments>

The OPWDD QuickRead Guide for “How to Take and Manage Your Medications can be found at:

<http://www.opwdd.ny.gov/node/5589>

