

April 30, 2013

BY EMAIL AND HARD COPY

People.First@opwdd.ny.gov

Commissioner Courtney Burke
New York State Office Persons With Developmental Disabilities
44 Holland Avenue
Albany, New York 12229

Dear Commissioner Burke:

This letter is to let you know CHDFS, Inc. interest and intention to make applications to become a Developmental Disabilities Supports and Care Coordination Organization (DISCO) with New York State Office Persons With Developmental Disabilities (OPWDD).

CHDFS, Inc. is a non-profit 501(c) (3) entity incorporated under New York State Law. CHDFS, Inc. has extensive experience coordinating care for individuals with Intellectual/Developmental Disabilities (I/DD). The agency has been a provider for OPWDD for over three (3) years.

CHDFS, Inc. is fully licensed and certified, with good standing and reputation having demonstrated capacity to perform the needed services. The agency has provided Person-Centered Planning for all individuals and promotes OPWDD's valued outcomes of:

- Individual to receive services in the most integrated setting
- Individual to have meaningful and productive community participation including paid employment if possible.
- Individual to develop meaningful relationships with friends, family, and
- Experience personal health, safety and growth

CHDFS, Inc. intends to maintain an administrative and organizational structure that would provide high quality support and services and comprehensive care coordination. We look forward to your reply and the formal application to this process.

Sincerely,

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