



Putting People First

Memorandum

To: Provider Associations
Voluntary Provider Agency Executive Directors
DDSOO Directors
DDRO Directors
IBR Director
Commissioner's Advisory Council
OPWDD Required Regulations Mailing List

From: Barbara Brundage, Director *BB*
Regulatory Affairs Unit

Date: August 27, 2014

Re: Final regulations – change in submission procedures for Certification of Need (CON)

Effective Date: Wed., Sept. 10, 2014

Suggested distribution:

Agency administrators involved with the CON process

Purpose:

OPWDD has finalized regulations to change requirements for the submission of applications for Certification of Need (CON). The new regulations reflect planned improvements in the CON application process, including an updated and fillable form. The improved process will require the submission of the required application by electronic means. The new regulation eliminates the specific requirement that the original application and eight copies be submitted as this will no longer be necessary. Language is also included to require that the submission be in the manner specified by OPWDD. OPWDD will communicate new procedures for the submission of CON applications through other communications. Until otherwise advised, agencies should continue to use existing procedures for the submission of CON applications.

The text of the final regulations is posted on the OPWDD website at www.opwdd.ny.gov. Look under “Regulations & Guidance.”

For questions, please contact Michael Savery at: Michael.Savery@opwdd.ny.gov.

Thank you.

cc: M. Savery