

Checklist for Ready to Go Packet

Prior to taking a Willowbrook class member to the hospital, please make sure this check list of information is complete. The following information should be included as a part of the OPWDD “Ready to Go Packet”:

1. Ready to Go Form (be sure that all areas are completed)

- Individuals Information
- Reason for Visit
- Advanced Directives
- Consent Information (person authorized to give consent)
- Allergies (Medication, Food, Other)
- Medications (Attach a list of current medication)
- Primary Health Care Provider (name/address/phone)
- Medical History
- Baseline (Vital Signs, Neurological, Behavioral)
- Immunizations
- Additional Contact Information (agency name, nurse, **MSC**, other)

2. Consultation Form

- Form completed

3. Current Physical

- Include most recent physical in packet
- Include most current Nursing Assessment