



EIHAB Human Services

**168-18 South Conduit Avenue
Springfield Gardens, NY 11434**

Telephone (718) 276-6101 Fax (718) 276-6063
Website: www.eihab.org

LETTER OF INTENT

Developmental Disabilities Individual Support and Care Coordination Organization (DISCO)

April 23rd, 2013

Commissioner Courtney Burke
NYS OPWDD
44 Holland Avenue
Albany, NY 12229

RECEIVED

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COMMISSIONER'S OFFICE
OPWDD

FAA: Huber

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Dear Commissioner Burke:

RE: Letter of Intent

I am submitting this Letter of Intent to notify the Office of People with Developmental Disabilities of EIHAB Human Services Inc. intent to submit a proposal to become a Developmental Disabilities Individual Support and Care Coordination Organization (DISCO) in the boroughs of Brooklyn and Queens.

EIHAB Human Services Inc. proposes to work in partnership with groups of doctors, clinics, hospitals, pharmacies and other providers to form a framework for communication and cooperation to better provide optimum healthcare services for the Developmentally Disabled population integrated into the community at large.

In an effort to enhance and streamline communication between the health care groups and families seeking services we will seek to establish a multicultural Board that will create a culture of mutual respect and accountability, govern the work of the DISCO, ensure sufficient resources, and provide overall oversight to ensure that its mission is implemented effectively and ethically.

The make-up of the Board will reflect a variety of viewpoints from a diverse group of people selected from the OPWDD industry and from the community who would be knowledgeable about and committed to the DISCO's mission. The size of the board will be based on need and will take into account the need for an appropriate mix of skills, backgrounds, perspectives, business and civic roles within the community.

Fatma Abboud will be our main point of contact for the purposes of the application process and can be reached at:

168-18 South Conduit Avenue
(718) 276 – 6101
Fatma.abboud@eihab.org

Thank you for this opportunity to request consideration for EIHAB Human Services to become a Developmental Disabilities Individual Support and Care Coordination Organization (DISCO).

Sincerely,

Fatma Abboud, CEO