

Comparison Chart – Individual Day Habilitation, Community Habilitation & Group Day Habilitation

Service Name	Minimum Service Unit for Billing	Ratio of Staff-to-Individual Service Delivery	Location of Services Requirements	Other Service Billing Limits	Documentation Requirement
Current Individual Day Habilitation	15 minutes of face-to-face service delivery	Only one-on-one (staff-to-individual) service time is billable	Only in non-certified locations - Except during an MSC service meeting	Billable time <u>excludes</u> : <ul style="list-style-type: none"> • group activities • Time at another service (e.g., a clinic service or a medical appointment) and time being transported to and from the other service • Transportation to the first “out-of-home” activity of the day and transportation after the last “out-of-home” Individual Day Habilitation activity of the day does – unless staff are providing travel training 	A session is a continuous period of service delivery. For each “session” agency must document: <ul style="list-style-type: none"> • the delivery of at least one service (staff action) • service start time and stop time
Community Habilitation	15 minutes of face-to-face service delivery	Services may be billed as: <ul style="list-style-type: none"> • 1-1 services • 1 staff to 2 people • 1 staff to 3 people • 1 staff to 4 	Only in non-certified locations - Except when the individual is receiving medical or clinical services (see the ADM for additional criteria) or - during an MSC service meeting	There are different service limits depending upon where an individual resides that are described in ADM 2015-01 which can be found at the following web address: http://www.opwdd.ny.gov/opwdd_regulations_guidance/adm_memoranda	A session is a continuous period of service delivery. For each “session” agency must document: <ul style="list-style-type: none"> • the delivery of at least one service (staff action) • service start time and service stop time
Group Day Habilitation	<ul style="list-style-type: none"> • Billed as half unit (at least 2 hours) • Billed as full unit (4to 6 hours) 	Both one-to-one and group service time is billable	In both certified and non-certified locations	Billable time <u>excludes</u> : <ul style="list-style-type: none"> • mealtime • Time at another service (e.g., a clinic service or a medical appointment) and time being transported to and from the other service • Transportation to the first day hab habilitation activity and transportation after the last Day Habilitation activity 	<ul style="list-style-type: none"> • Program day duration - service start and stop time or signed affirmation, stating that the minimum duration was met • A daily description of the required minimum number of face-to-face services (1 for half unit, 2 for full unit)