

# MSC E-VISORY

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State of New York Office for People With Developmental Disabilities  
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Distributed by: Division of Person-Centered Supports  
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The MSC E-Visory is an electronic advisory which provides pertinent and timely information about programs and services available to individuals receiving MSC. Announcements about MSC training, conferences and meetings appear regularly. **MSC Supervisors: Please share this issue with all MSC Service Coordinators and others as appropriate.** In order to receive an email notification when a new MSC E-Visory is posted, please sign up for our mailing list (listserv). Listserv information and past issues can be accessed via the OPWDD website at [www.opwdd.ny.gov](http://www.opwdd.ny.gov) or via the following link: [http://www.opwdd.ny.gov/opwdd\\_services\\_supports/service\\_coordination/medicaid\\_service\\_coordination/msc\\_e-visories](http://www.opwdd.ny.gov/opwdd_services_supports/service_coordination/medicaid_service_coordination/msc_e-visories)

## In This Issue:

### Plan of Care Support Services (PCSS)

The following documents related to changes in Plan of Care Support Services, effective October 1 2012, have been added to the OPWDD website at [www.opwdd.ny.gov](http://www.opwdd.ny.gov). These documents can also be accessed via the following direct link to the PCSS webpage:

[http://www.opwdd.ny.gov/opwdd\\_services\\_supports/service\\_coordination/plan\\_of\\_care\\_support\\_services](http://www.opwdd.ny.gov/opwdd_services_supports/service_coordination/plan_of_care_support_services)

- Administrative Memorandum (ADM) #2012-06: Plan of Care Support Services (PCSS) Program Standards and Documentation Requirements for Billing (supersedes ADM #2003-02).
- Plan of Care Support Services – Initial Service Coordination from OPWDD, Interim Reimbursement Process
- Plan of Care Support Services (PCSS) Questions and Answers

### Changes to PCSS include:

- Caseload Weighting: Persons served by the service coordinator who receive PCSS are counted .3 on the service coordinator's caseload regardless of residential setting. Note: For Service Coordinators serving Willowbrook Class Members, a person receiving PCSS counts as one (1) unit on the service coordinator's caseload.
- Two additional PCSS services may be provided per year to address an unexpected need (for a maximum of four services in a twelve month period).
- Individuals are no longer required to receive MSC for 90 days prior to receiving PCSS.
- A PCSS provider may bill for a one-time initial PCSS payment for one month when the individual has never been enrolled in the HCBS Waiver prior to receiving PCSS and has never received any type of OPWDD case management. The amount of payment is three times the regular rate for PCSS. This initial payment is not available for children enrolled in Early Intervention.

For individuals receiving PCSS, the Individualized Service Plan (ISP) must list PCSS in Section Two of the ISP under "HCBS Waiver Services" and include the following elements:

- Name of Provider
- Type of Service: Plan of Care Support Services (PCSS)
- Frequency: Month
- Duration: Ongoing
- Effective Date: The effective date must be on or before the first day of service that your agency bills for PCSS.