

**Executive Office**

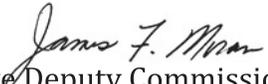
44 Holland Avenue  
Albany, NY 12229-0001

TEL: 518-473-1997  
FAX: 518-473-1271  
TTY: 866-933-4889

[www.opwdd.ny.gov](http://www.opwdd.ny.gov)

**MEMORANDUM**

TO: DDSO Directors  
Executive Directors of Voluntary Agencies

FROM: James F. Moran   
Acting Executive Deputy Commissioner

DATE: May 13, 2011

SUBJECT: Reissue of Memorandums dated March 11, 2011 and March 15, 2011 relative to allegations of sexual abuse, physical abuse and notification to law enforcement of possible crimes

Attached please find the Memorandums dated March 11, 2011, and March 15, 2011, relative to allegations of sexual abuse, physical abuse and notification to law enforcement of possible crimes.

Allegations of sexual abuse require that law enforcement be immediately notified. In addition, any allegation of physical abuse in which there is an allegation of intentionally hitting, slapping, pinching, kicking, hurling, strangling, shoving or otherwise mishandling a person receiving services may be a crime and will require that law enforcement be immediately notified. This directive requires that notification of law enforcement of possible crimes not be delayed in any manner, including initiating an internal investigation. The items listed are not the only allegations of abuse which may be crimes, but are merely meant to be illustrative.

**It has been reported that there may be a misunderstanding that these Memorandums had been rescinded when in fact they have not. OPWDD will be issuing guidance in the near future more fully explaining those instances of abuse which may be crimes and will require notification to law enforcement. As noted in both Memorandums, OPWDD will be revising the Part 624 Handbook accordingly. Until such time, these Memorandums remain in effect and compliance is the expectation of OPWDD for all Voluntary Providers as well as all DDSOs.**

Attachments

cc: COLT  
Provider Association