

Person-Centered Planning Review Form

This checklist serves as a review document for submitted ICF conversion proposals to determine if person centered planning (PCP) has occurred as required. To achieve a passing review, each of the main hallmark areas identified below must be demonstrated through description of PCP elements within the proposal template.

Agency Name: _____

Proposal #: _____

A. Person Centeredness of the Planning Process -The individual and people important to him or her are included in lifestyle planning, and have the opportunity to express preferences and make informed decisions.

- The individual and their advocates participate in planning and discussions where decisions are made.
- A diverse group of people, invited by the individual, assist in planning and decision making.

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B. Person Centeredness of the Supports and Services -The individual's routines, supports and services are based upon his or her interests, preferences, strengths, capacities and service needs.

- The individual's dreams, interests, preferences, strengths, and capacities are clearly acknowledged and consequently drive activities, services and supports in his or her service plan.
- Services and supports are customized and individualized.
- Supports and services relate to goals and outcomes that the individual or their advocates has indicated are meaningful to him or her.

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C. Supporting Community Inclusion, Dignity and Respect -Activities, supports, and services foster skills to achieve personal relationships, community inclusion, dignity and respect.

- The individual has friends, and/or opportunities to form other natural relationships.
- The individual, if desired, has a presence in generic community places and interacts with non-disabled individuals.
- The individual has the opportunity to be a contributing member of the community, if desired.
- The individual can access community-based housing and work, if desired.

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D. Use of Natural and Community Supports -The individual uses, when possible, natural and community supports.

- With the individual's consent and as desired, the support of family or community
- The individual makes use of typical community and generic resources whenever possible.

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E. Individual Choice is Exercised -The person has meaningful choices, with decisions based on his or her experiences.

- The individual has been informed of various support options.
- The individual has had opportunities to experience alternatives before making choices, as desired.
- The individual has had the opportunity to make life-defining choices related to their home, work/volunteer/recreational activities and relationships.
- Opportunities for decision-making are part of the individual's everyday routine.

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Comments:

Reviewer: _____