



Office for People With Developmental Disabilities

ANDREW M. CUOMO
Governor

KERRY A. DELANEY
Acting Commissioner

CERTIFIED-RETURN RECEIPT

June 22, 2015

Greta Noble, Acting Executive Director
Quick Social Services, Inc.
50 Commonwealth Drive
Wyandanch, NY 11798

Dear Ms. Noble and Ms. Moore:

This letter constitutes formal notification of the Office for People With Developmental Disabilities' (OPWDD) intent to impose a \$15,000 fine on your agency.

Pursuant to Mental Hygiene Law §16.17(g), the Commissioner may impose a fine upon a finding that the holder of the certificate has failed to comply with the terms of an operating certificate or with the provisions of any applicable statute, rule or regulation. Mental Hygiene Law specifies that the commissioner may impose a fine of up to \$1,000 per day or \$15,000 for each violation. This process was explained in the OPWDD Accountability Initiative Memorandum dated June 1, 2011, a copy is enclosed.

This action is based on the agency's continued failure to assure the health and safety of individuals receiving services from your agency, failure to properly enter and update information into the OPWDD Incident Management Reporting Application (IRMA), failure to thoroughly investigate reportable incidents and continued non-compliance with regulatory requirements for incident reporting under 14 NYCRR Part 624. OPWDD requires all providers to remain committed to their obligation to protect the individuals receiving services from them. Any agency identified as having failed to adhere to critical requirements for incident management or the protection of individuals will have a fine imposed to make clear that noncompliance with these requirements is unacceptable.

OPWDD has repeatedly notified your agency regarding the number of outstanding investigations, missing information with regard to reported incidents and the lack of updated information in IRMA for all incidents reported. Your agency was previously fined by OPWDD for these same omissions. (See attached letters). The accompanying chart details incidents which are still lacking required documentation, safeguards, and also lists the multiple correspondences from OPWDD to the agency. In addition, no 30 day updates have been completed on these, nor is there any record of Incident Review Committee meetings/minutes submitted in IRMA.

You have the right to an administrative hearing to appeal the imposition of this fine. You also have the right to be represented by an attorney at such hearing. If you want a hearing, you must submit a written request within 30 days from service of notice of this proposed action. Your request must include a declaration of the issues alleged to be involved and documentation of the agency's position as to each identified issue.

Executive Office

44 Holland Avenue, Albany, NY 12229-0001 | 886-946-9733 | www.opwdd.ny.gov

Send your request to:

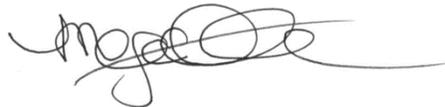
Kerry Delaney, Acting Commissioner
NYS Office for People With Developmental Disabilities
3rd Floor
44 Holland Avenue
Albany, NY 12229

Your written request for a hearing must include a copy of this letter. You should also submit a copy of your request to me. If you decide not to request a hearing, please remit payment of your fine immediately. The money should be sent in a lump sum payment. A check is the only acceptable form of payment. The check should be payable to OPWDD and forwarded to the following address:

OPWDD
Attention: Roger Bearden, General Counsel
Counsel's Office – 3rd Floor
44 Holland Avenue
Albany, NY 12229-0001

Finally, please be aware that the imposition of this fine does not preclude OPWDD from taking further adverse action if your agency continues to fail to maintain compliance with OPWDD regulations.

Sincerely,



Megan O'Connor-Hebert
Deputy Commissioner
Division of Quality Improvement

Enc.

cc: Board of Directors
Kerry Delaney, Acting Commissioner
Helene DeSanto, Deputy Commissioner
Roger Bearden, General Counsel
Tamika Black, Deputy Director, DQI
Abiba Kindo, Associate Deputy Commissioner
Jacquelyn Best, DDRO Region 5 Director
Cheryl Mugno, Deputy Counsel
Brian O'Donnell, Regional Director, DQI
Jonathan Pease, Area Director, DQI
Leslie Fuld, Director, DQI/IMU
James Nellegar, Director, Audit Services