



May 30, 2014

Greta Noble, Acting Executive Director
Quick Social Services, Inc.
50 Commonwealth Drive
Wyandanch, NY 11798

Kimshea Moore, President
[REDACTED]

Dear Ms. Noble and Ms. Moore:

The purpose of this letter is to notify you that Quick Social Services, Inc. is being placed on Early Alert. The Office for People With Developmental Disabilities (OPWDD) has established an internal Early Alert Committee in order to ensure that New York State (NYS) citizens with developmental disabilities receive appropriate services and protections. The committee is made up of OPWDD senior leadership and managers. The purpose of the Early Alert process is to monitor the performance of a provider that has been unable to sustain compliance with applicable laws and regulations.

Your agency was placed on Early Alert due to the agency's failure to assure the health and safety of individuals receiving services from your agency, failure to properly enter and update information into the OPWDD Incident Management Reporting Application (IRMA), and violations of the Mental Hygiene regulations at 14 NYCRR Part 624.

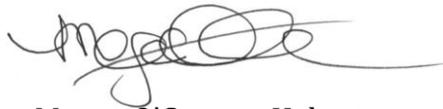
Your agency continues to fail to properly enter information regarding incidents into the system as required by OPWDD, despite numerous efforts made by OPWDD Incident Management Unit staff to contact your agency to discuss the deficiencies in incident reporting. In a letter dated November 8, 2012, the Incident Compliance Officer with the Division of Quality Improvement, outlined concerns regarding these omissions. The expectation was that Quick Social Services would enter the required information in a timely manner to rectify the situation. A letter was sent to your agency on March 12, 2013 which outlined the issues of not submitting/updating entries into IRMA in a timely manner.

DQI staff will assist your agency in addressing these issues in order to arrive at a solution that will be in the best interests of the individuals you serve and their families. During this time, DQI will determine whether your agency has the ability to remedy the deficient practices and sustain compliance. If the agency can demonstrate the ability to consistently sustain compliance, the committee will revisit the agency's placement on Early Alert and discuss possible removal.

Ms. Greta Noble
Ms. Kimshea Moore
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While Quick Social Services, Inc. is on Early Alert, OPWDD will not consider any requests for expansion of services and may suspend any expansion that is in process. Please contact Brian O'Donnell, DQI Regional Director at (646) 766-3467, within five business days of receipt of this letter, to come to a mutually agreed upon date where representatives from DQI, Executive Staff from Quick Social Services, Inc., and its Board of Directors can meet to discuss the Early Alert process further and OPWDD's expectations. At that time, we will also identify what if any, additional information we will need from you. If you have any questions, please contact Mr. O'Donnell, DQI Regional Director at (646) 766-3467.

Sincerely,



Megan O'Connor-Hebert
Deputy Commissioner
Division of Quality Improvement

cc: Board of Directors
Laurie Kelley, Acting Commissioner OPWDD
Kerry Delaney, Executive Deputy Commissioner
Helene DeSanto, Deputy Commissioner
Sally Berry, Voluntary Operations
Tamika Black, Deputy Director, DQI
Brian O'Donnell, Regional Director, DQI
Jacqueline Best, Director, DDRO, Region 5
Bob Lopez, Deputy Director, DDRO, Region 5
Cheryl Mugno, Acting General Counsel
James Nellegar, Director, Audit Services
Jonathan Pease, Area Director, DQI