

**CHECKLIST AND DOCUMENTATION OF EFFORTS  
FOR  
AVOIDANCE OF GENDER BASED POSTINGS  
(See NYS OMRDD ADM #2009-03 Gender-specific Staff  
Assignments)  
October 2009**

STRATEGY	APPLICABILITY		REMARKS
	N/A	Yes	
MIDLEVEL VOLUNTEER WHEN SERVICE IS SCHEDULED OR PREDICTABLE			
TEMPORARY SCHEDULE ADJUSTMENT FOR CYCLICAL NEEDS WHEN A SERVICE IS SCHEDULED OR PREDICTABLE			
TEMPORARY REASSIGNMENT FROM WITHIN THE WORK LOCATION			
TEMPORARY REASSIGNMENT FROM WITHOUT WORK LOCATION			
TEMPORARY REASSIGNMENT OF EXTRA TIME			
TEMPORARY ASSIGNMENT OF SHARED STAFF BETWEEN TWO WORK LOCATIONS			
ASSIGNMENT OF NEW STAFF WHEN POSSIBLE			