



Design Team Meeting Agenda

Name of Design Team:	Care Coordination
Date and Time of Meeting: August 10, 2011 10:30am – 4:00pm	Meeting Location and/or Call-in Information: Russell Road, Albany, NY Videoconference sites available in Broome-Binghamton (Theater), Central NY-Syracuse (3C07), and Metro NY-Manhattan (3C25A)

Meeting Purpose/Goals and/or Objectives:

- To complete and formalize recommendations for essential components of care coordination and charter questions for presentation to the Steering Committee
- To discuss links between Care Coordination and Quality Design teams

<u>Discussion Topics:</u>	<u>Time</u>	<u>Facilitator</u>
Review Minutes & Action Items Updates	10:30am (10 min)	Jill Gentile
Confirm agreement with the Design Team Summary from July 27 th meeting	10:40am (10 min)	Jill Gentile
Examine and discuss team recommendations for Essential Components of Care Coordination	10:50am (70 min)	Jill Gentile and Robert Budd
Lunch	12:00pm (60 min)	On your own
Evaluate work completed by the Technical Workgroup	1:00pm (60 min)	Technical Workgroup Representatives
Discuss Charter Question 6 and connections with Quality Design team	2:00pm (45 min)	Jill Gentile and Robert Budd
Make recommendations for presentation of work completed to Steering Committee	2:45pm (60 min)	Jill Gentile and Robert Budd
Identify action items and next steps	3:45pm (15 min)	Jill Gentile and Robert Budd

