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STATE OF NEW YORK
COMMISSION ON QUALITY OF CARE AND ADVOCACY
FOR PERSONS WITH DISABILITIES
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TO: Office for People With Developmental Disabilities (OPWDD) State Operated and Voluntary Provider agencies

FROM: Roger Bearden, Chair
Commission on Quality of Care and Advocacy for Persons with Disabilities (CQC)

DATE: January 13, 2012

SUBJECT: CQC Death and Incident Reporting Requirements

CQC has established direct access to OPWDD's Incident Report and Management Application (IRMA). This allows us to review allegations of abuse and neglect and all deaths that are entered into the IRMA system. **Effective immediately, agencies that are certified, operated or funded by OPWDD should no longer submit paper copies of incident reports (147s) or QCC-100 death reports to our office.** Your electronic submission of the 147 and QCC-100 information and subsequent updates into the IRMA system, in compliance with 14NYCRR Part 624 regulations, satisfies the reporting obligation to the CQC. In the case of deaths, the primary agency responsible for entering the reportable or serious reportable death into IRMA must likewise submit the QCC-100 through IRMA. CQC will no longer require multiple submissions of the QCC-100 to our office.

Please note that CQC staff may still request written records or additional information from your agency, but any requests will be on a case-by-case basis. Please contact CQC's Intake and Technical Assistance department at **1-800-624-4143** if you have any questions regarding reporting allegations of abuse, neglect or deaths to the CQC. We encourage you take this opportunity to remind the individuals you serve and their families that if they have questions or concerns about the quality of care being provided to them or a person with a disability, or if they are in need of advocacy services, they can call the CQC toll free number for assistance.