



The MSC E-VISORY is an electronic publication which provides information on policies, guidance, available programs and services and training opportunities related to MSC. In order to receive an email notification when a new MSC E-Visory is posted, or to view past issues visit the following link: [MSC E-Visory](#)

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MSCs and Money Follows the Person (MFP) and Community Transitions

As OPWDD concludes its closure of Developmental Centers, participants in the Money Follows the Person Demonstration will increasingly be people who are leaving Intermediate Care Facilities (ICFs), nursing homes and other institutional settings and moving to community-based settings. Providers and MSCs are the best source of information for OPWDD to learn about such transitions, and it is important that MSCs understand their role in communicating with OPWDD about people's moves. At the December MSC webinar, Central Office MFP Unit will review information about MFP and how MSCs should be reporting important information about individuals' moves to Central Office.

Please Review. Attached to this e-visory is a summary of provider and MSC roles and procedures for reporting to OPWDD information about people's transitions to community settings.

Current Benefits & Entitlement and Personal Allowance Trainings

Revenue Support Field Operations is offering two catalog training courses this fall. These courses are designed to provide information on personal allowance and benefits and entitlements to help support individuals with developmental disabilities in New York State. Please share the information for these trainings with the appropriate staff at your agency, State Operations or Regional Office.

Those interested in either course may register for the training through the New York Statewide Learning Management System at <https://nyslearn.ny.gov> and by searching for "Benefits and Entitlements" and/or for "Personal Allowance Regional". If you do not already have an account on SLMS, please register for one as many future OPWDD trainings will be scheduled in this manner. Registrants will need to check back on the registration site a week before the training to access the course materials. It is the registrant's responsibility to print the handouts prior to the training. Handouts will not be available at the training sites. Please let your staff know that participants arriving late will not receive certification for attending the session. Participants attending in NYC locations must allow extra time to sign in to security and must bring ID. If you do not see a location listed for your region, please continue to check SLMS as we add additional classes.

Further information about the subject material of the classes is below.

Benefits & Entitlements has been updated from this past spring's curriculum, but will still be a day long training. The comprehensive course will review the eligibility criteria and application processes for Medicaid, Medicare, Supplemental Security Income (SSI) and Social Security Disability. It will also provide a brief overview of OPWDD's Personal Allowance regulations applicable to certified residences and the range of services that the OPWDD Revenue Support Field Offices provide. The target audience for this training includes Medicaid Service Coordinators, social workers, benefit development staff, residential program directors, compliance staff, billing staff and families/advocates.

Personal Allowance refers to that portion of a person's income that is made available each month for the personal use of individuals in certified living arrangements. This three hour course will provide information on how to calculate and manage an individual's personal allowance pursuant to the regulations. The rules governing Personal Allowance and the documentation required for receipt and use of these funds will be emphasized. The course will provide service coordinators, residential staff, and persons/representatives with an understanding of the concept of Personal Allowance and the tools to manage this money appropriately. The Personal Allowance training is of interest to agency staff who handle, or oversee staff, who handle Personal Allowance for OPWDD individuals residing in certified living arrangements. It will also offer an opportunity for Business Office staff, Family Care coordinators, Family Care providers, home liaisons, residential managers, compliance and quality management staff to refresh their knowledge of Personal Allowance.

*Please note some of the classes have already taken place in certain regions. These classes will be offered again in the spring and will be announced further in advanced through the E-Visory.

Free CQL Training Events in New York During November

There are additional free training events in New York during November, in collaboration with NYSACRA and OPWDD. In these trainings, you will learn how CQL's Personal Outcome Measures® (POMs) put person-centered philosophies into action, by finding out what really matters to a person receiving supports and services. You can browse the featured training listed below, or view <https://www.c-q-l.org/NYtraining>

In both 1-day and 4-day workshops, you will leave with an understanding of what POMs are, how they're used, and why they're important in person-centered supports and services.

Money Follows the Person Provider Reporting Requirements

10/5/16

OPWDD tracks MFP participants and reports specific information regarding MFP participants to the federal Centers for Medicare & Medicaid Services (CMS). The best source of the information is the provider agencies who support the individuals with MSC and community-based services.

FOR POTENTIAL MFP PARTICIPANTS:

OPWDD needs you to inform the MFP Unit if any individuals leave an ICF/IID or Developmental Center and move into a 4-person or smaller IRA, a family care home, or their family home or private residence.

FOR CURRENT MFP PARTICIPANTS:

OPWDD needs you to provide critical information about the status of individuals currently enrolled in the MFP demonstration:

- Re-institutionalization – Was the MFP participant re-institutionalized at a hospital, DC or ICF? If so, what was the length of stay and the date(s) of the re-institutionalization?
- Ending of MFP Enrollment – Did anyone's MFP enrollment end? If so, when, why? And, if enrollment ended due to re-institutionalization, why was the individual re-institutionalized?
- Self-Direction – Have any MFP participants received any self-directed services since leaving the institution? If so, when did self-directed services start? Did self-directed services end, and if so, what is the date and reason for ending self-directed services?
- Number of Requests for Emergency Backup – How many calls did you receive from each MFP participant for any or all of the following reasons:
 - transportation to get to medical appointments;
 - life support equipment repair/replacement;
 - critical health services;
 - direct service/support workers not showing up;
 - other (specify); and
 - for how many of the requests for back-up was your agency able to provide the assistance needed in a timely manner?

The Reporting Process:

Each month, the Central Office MFP Unit sends a MFP Participant Tracking Spreadsheet to each service provider supporting an active MFP participant and asks the providers to:

- designate an agency MFP contact person;
- verify existing information is still accurate;
- complete the spreadsheet with the information described above for the identified month(s); and
- return the Tracking Spreadsheet to community.transitions@opwdd.ny.gov.

OPWDD appreciates your assistance in collecting this needed MFP data.

If you have any questions about how to complete the monthly MFP Participant Tracking Spreadsheet, please e-mail the MFP Unit at community.transitions@opwdd.ny.gov.