

Standard Format for State Agency MISCC Plans: Adopted by the MISCC 7/16/07

The Most Integrated Setting Coordinating Council (MISCC) Operational Plan requires the MISCC to establish a standard format for the Most Integrated Setting Implementation Plans which are to be submitted by the state agencies. The standard format is to include the State agency's plans to implement measurable objectives related to the recommendations set forth in the Report of the Most Integrated Setting Coordinating Council or an explanation as to why recommendations included in such report are not feasible for the agency. The Plan also requires the MISCC to adopt a timetable for submission of the agency Implementation Plans to the MISCC.

Required format:

1. Describe how the agency has adopted the General Principles and Guidelines adopted by the MISCC, including the process used to integrate the General Principles and Guidelines into agency policies and operations at all levels.
2. Describe the creation or identification of the Stakeholder Group which is advising the agency in the development, implementation and updating of the Most Integrated Setting Implementation Plan (Plan), and identify the members of the group and their affiliations, as well as those members of the group who use programs, services and supports provided, certified or funded by the agency. Provide the dates of Stakeholder Group meetings, together with summaries of the issues discussed at each meeting, and describe how the deliberations of the stakeholder group are shared with the public.
3. Identify which programs, services and supports were reviewed during the annual reporting period for consistency with MISCC General Principles and Guidelines and describe any revisions implemented in response to the review. Describe positive, measurable outcomes as a result of such revisions, which demonstrate accountability to MISCC General Principles and Guidelines. Identify which programs, services and supports are slated for review during the next annual reporting period.
4. Identify the specific recommendations set forth in the MISCC Report which were reviewed and the action taken with regard to each specific recommendation during the annual reporting period. Priority should be given to addressing those recommendations which seek to improve access to affordable and accessible housing and transportation, vocational and educational opportunities and long-term care community services and supports. Include a timetable for

implementation or, if a recommendation is found to be not feasible or appropriate, the basis for such finding and the alternative steps undertaken or already in place to respond to the underlying concern which gave rise to the recommendation. Describe positive, measurable outcomes as a result of such implementation activities, which demonstrate accountability to MISCC General Principles and Guidelines. Identify the specific recommendations to be reviewed during the next annual reporting period.

Timetable:

The first State Agency Most Integrated Setting Implementation Plans shall be submitted to the MISCC on or before October 1, 2008. Annual updates shall be submitted on or before October 1 in each subsequent year.

**MOST INTEGRATED SETTING COORDINATING COUNCIL (MISCC)
OPERATIONAL PLAN**

1. The MISCC should endorse the general principles and guidelines specified in the MISCC report.
2. Each state agency which operates, licenses or funds programs, services, and supports for people with disabilities will adopt the general principles and guidelines endorsed by the MISCC. The state agencies involved are: the Department of Health (DOH), the Office of Mental Retardation and Developmental Disabilities (OMRDD), the Office of Mental Health (OMH), the Office of Alcoholism and Substance Abuse Services (OASAS), the State Education Department (SED), the State Office for the Aging (NYSOFA), the Office of Children and Family Services (OCFS), the Department of Transportation (DOT), the Division of Housing & Community Renewal (DHCR), and the Commission on Quality of Care and Advocacy for Persons with Disabilities (CQCAPD).
3. Each state agency adopting the MISCC general principles and guidelines will:
 - a) review agency programs, services, and supports against the MISCC general principles and guidelines and identify such revisions in agency policies and operations as warranted;
 - b) review the specific recommendations set forth in the Report of the Most Integrated Setting Coordinating Council and expressed by advocates which are relevant to the state agency and make plans to implement those recommendations which are feasible and appropriate;
 - c) prepare and annually update a Most Integrated Setting Implementation Plan which details the actions the agency has taken over the preceding year and will take in the upcoming year, both independently and in collaboration with other affected agencies and local government divisions. The plan will demonstrate the state agency's commitment to most integrated setting outcomes. Further, the plan will include measurable standards by which the state agency can demonstrate its accountability to MISCC general principles and guidelines.
4. The MISCC will establish:
 - a) standard format for the Most Integrated Setting Implementation Plans which are to be submitted by the state agencies, and
 - b) a timetable for submission of the state agency plans to the MISCC. The standard format will include, but not be limited to, the state agency's plans to implement measurable objectives related to the recommendations set forth in the Report of the Most Integrated Setting Coordinating Council or an explanation as to why recommendations included in the above-mentioned report are not feasible for the agency.
5. The MISCC will continue to meet at least quarterly to receive, review and advise the respective agencies, the Governor and the State Legislature regarding the agency Most Integrated Setting Implementation Plans developed pursuant to 3 above. These meetings will be open to the public and allow for a public comment/question period at each meeting, and will be held in a location large enough to accommodate this requirement.
6. Each state agency adopting the MISCC general principles and guidelines will establish or identify an existing stakeholder group, which must include strong representation from consumers and advocates. This stakeholder group should advise the state agency as it develops, implements and annually updates its Most Integrated Setting Implementation Plan.

MISCC State Agency Presentations

MISCC Meeting Date

Agency Presenting

October 2007

Commissioner Michael Hogan, OMH

January 2008

Mark Kissinger, Deputy Commissioner, DOH

April 2008

Rebecca Cort, Deputy Commissioner, VESID, SED

July 2008

Commissioner Karen Carpenter-Palumbo, OASAS
Commissioner Gladys Carrion, OCFS

October 2008

Michael Burgess, Director, SOFA
Commissioner Diana Jones Ritter, OMRDD