

MISCC

DRAFT TEMPLATE

I. Overview and Executive Summary

- A. Statutory Background and Requirements
- B. MISCC Membership
- C. Stakeholder Groups
- D. Explanation of Report/Plan Format
- E. Highlights of Accomplishments and Recommendations
- F. Future Directions / Next Steps

II. MISCC “Key Themes”

- A. Housing
Employment
Workforce
Older Adults and Individuals with Disabilities
Transportation
Long Term Care Reform
Education
Other Policy Issues
Stakeholder Activities
- B. Key Themes (For Each Issue Area, housing, education, etc.)
 - 1. Definition of Issue (Concern/Need)
 - 2. Data

3. Accomplishments

- 4. Promising Practices “Coordinating Activities”
- 5. Highlights of Inter-Agency Activities
- 6. Key Policy, Regulatory and Legislative Initiatives Identified/Underway
and/or Undertaken
- 7. Challenges
- 8. Plan for Future Actions

III. Closing - Summation and reiteration of future directions.