

# MSC E-VISORY

Issue #04-12

March 7, 2012

State of New York Office for People With Developmental Disabilities  
Courtney Burke, Commissioner  
Distributed by: Division of Person-Centered Supports  
Gerald Huber, Acting Deputy Commissioner

The MSC E-Visory is an electronic advisory which provides pertinent and timely information about programs and services available to individuals receiving MSC. Announcements about MSC training, conferences and meetings appear regularly. **MSC Supervisors: Please share this issue with all MSC Service Coordinators and others as appropriate.** In order to receive an email notification when a new MSC E-Visory is posted, please sign up for our mailing list (listserv). Listserv information and past issues can be accessed via the following link:  
[http://www.opwdd.ny.gov/wt/publications/wt\\_publications\\_mscevisories\\_index.jsp](http://www.opwdd.ny.gov/wt/publications/wt_publications_mscevisories_index.jsp)

## In This Issue:

### MSC Training Delivery: Individualized Service Plan (ISP)

Attached to this e-visory is a letter dated March 6, 2012 announcing the availability of the Individualized Service Plan (ISP) training curriculum on the OPWDD website. COMPASS agencies, and provider agencies/other organizations that have already obtained approval from OPWDD to deliver MSC Core training may begin using the ISP Curriculum. Further details on the ISP Curriculum, including specific trainer qualifications, can be accessed via the OPWDD Website at: [www.opwdd.ny.gov](http://www.opwdd.ny.gov).



## Workforce and Talent Management

John A. Monteiro, Deputy Commissioner

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March 6, 2012

Dear Colleagues:

I am pleased to announce the availability of the Individualized Service Plan curriculum. The curriculum is available on the OPWDD website [www.opwdd.ny.gov](http://www.opwdd.ny.gov) for agencies who wish to deliver the course to their own employees, or employees of other agencies. Once on the website, please click on the link for Talent Development and Training Online Resource Library.

COMPASS agencies, and provider agencies/other organizations that have already obtained OPWDD permission to deliver the MSC CORE training, may begin providing the Individualized Service Plan training without any further approval. Provider agencies/other organizations who have not obtained permission to deliver MSC Courses must contact OPWDD by emailing a written request to [TalentDevelopment@opwdd.ny.gov](mailto:TalentDevelopment@opwdd.ny.gov). In your request, please identify the following:

1. Agency name
2. Agency Executive Director
3. Agency mailing address
4. Agency website address
5. Contact person
6. Contact person email address
7. Contact person phone number
8. Agency region/catchment area

**Please note that any agency on OPWDD's Early Alert listing is ineligible to deliver any of the approved MSC courses.**

To help locate agencies that have been approved to deliver MSC courses, we have added an interactive map to the OPWDD website. The map can be viewed by going to: [www.opwdd.ny.gov/wp/wp\\_catalog\\_msc\\_core.jsp](http://www.opwdd.ny.gov/wp/wp_catalog_msc_core.jsp)

If your agency would like to offer MSC training and make it available to other agencies, you may contact the OPWDD Talent Development and Training Office at the email provided below. OPWDD believes that by providing you with the Individualized Service Plan curriculum (and other curriculum soon to come), your agency will have the flexibility to provide mandated training when your Medicaid Service Coordinators need it. We thank you for your cooperation and feedback as we implement this new training delivery model.

If you have any questions, please contact OPWDD's Talent Development and Training Unit [TalentDevelopment@opwdd.ny.gov](mailto:TalentDevelopment@opwdd.ny.gov)

Sincerely,

John A. Monteiro  
Deputy Commissioner,  
Workforce and Talent Management