

MSC E-VISORY

Issue # 08-10

March 22, 2010

State of New York Office of Mental Retardation and Developmental Disabilities
Diana Jones Ritter, Commissioner
Distributed by: Division of Policy and Enterprise Solutions
Gary Lind, Deputy Commissioner

The MSC E-Visory is an electronic advisory distributed to MSC Supervisors. Each issue provides pertinent and timely information about programs and services available to individuals receiving MSC. Announcements about MSC training, conferences and meetings appear regularly. **MSC Supervisors: Please forward this issue to all MSC Service Coordinators and others as appropriate.**

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In This Issue:

Materials for Statewide MSC Supervisors Video Conference – March 25, 2010

An MSC Supervisors Video Conference is being held on March 25, 2010. MSC Supervisors can earn 2 ½ hours of professional development credits. The video conference is being broadcast to multiple DDSO sites in the morning and repeated to multiple DDSO sites in the afternoon. This should provide the opportunity for **all** MSC Supervisors working for a voluntary agency or for a DDSO to participate in either a morning or afternoon session.

Topics include:

- Liability Regulations
- Current topics in employment (referral to VESID, Employment Training Program)
- MSC Update

NOTE: There will be **no handouts**. If you are planning to attend, please bring the following materials with you. The materials are separately attached to this MSC E-Visory.

- MSC Supervisors Video Conference PowerPoint – March 25, 2010
- Employment Information and Resources

Information for Medicaid Service Coordinators Seeking Employment Opportunities
for Individuals Served by OMRDD

If you are serving an individual who is interested in seeking employment, following are two options to pursue.

1. VESID

Start an application for VESID (Vocational and Educational Services for Individuals with Disabilities).

Once VESID has accepted the individual, the individual may request funding for education, equipment, job development and/or job coaching.

The VESID web-site is VESID.nysed.gov. VESID has local offices. The web-site has a listing of these offices.

The following is an excerpt from the VESID web-site that describes some of the services:

Adult Vocational Rehabilitation Services

VESID starts with the presumption that all persons with disabilities can benefit from vocational rehabilitation services and should have opportunities to work in jobs integrated within their communities. VESID Counselors guide individuals through service programs they need to reach their employment goals.

District Offices:

- Each year VESID assists hundreds of businesses in hiring qualified, dependable employees.
- The handbook outlines eligibility requirements, next steps and services provided.
- [VESID offices are located in your community](#). Each district office describes services specific to their office.
- VESID works with students, families and school districts to coordinate appropriate services for students with disabilities who are leaving secondary education and entering adult vocational rehabilitation and related services.
- If you design, manufacture, or sell equipment that may be useful by people with disabilities, or if you teach disabled people how to use such equipment, please contact VESID.
- Independent living services can help people with disabilities learn to have more control over their own lives and to live more independently in their communities.
- Expectations are described in the VESID rights and responsibilities brochure.

2. Employment Training Program - Internships

This program is designed for individuals who are OMRDD eligible and would like to pursue employment opportunities. The Employment Training Program pays the wages for individuals to work while they are learning the tasks required for a competitive position. At the end of the training period, the employer is expected to hire the individual and begin to pay the wages.

Each DDSO has a program, and applications are accepted locally. The application process begins by contacting the DDSO ETP Program Supervisor in your area (see attached list).

The Service Coordinator should request the application packet from the ETP Supervisor. The candidate will be asked to complete an OMRDD application, Career and Personal Interest Survey, and Benefit Information and several other forms. The Service Coordinator will be asked to provide a copy of a Psychological Assessment or Psychosocial and the latest ISP.

Once the ETP Supervisor receives the information required an interview will be scheduled. If the candidate is selected for the program, they must be fingerprinted before final acceptance.

During the final stages of the acceptance process, a Supported Employment Agency must be selected by the individual. This agency will provide Job Development and Job Coaching Services through HCBS Waiver. The ETP can provide funding to some agencies for the intensive level of job coaching required by some of the interns. The individual and the Service Coordinator must identify a Supported Employment Agency, the ETP Supervisor can provide information about local agencies.

If there are questions about this program, please call:

Lynne Thibdeau, ETP Coordinator, OMRDD, 44 Holland Avenue, Albany, NY 12229.

Telephone: 518-473-6623. E-mail: Lynne.Thibdeau@omr.state.ny.us.

**Office of Mental Retardation & Developmental Disabilities
Special Employment Programs**

Employment Training Program Locations

**Lynne Thibdeau
Special Employment Programs Coordinating Unit
44 Holland Avenue
Albany, New York 12229
518-473-6623
Fax: 518-474-9902**

E-mail: Lynne.Thibdeau@omr.state.ny.us

<i>Bernard Fineson DDSO</i>	<i>Valerie Mitchell</i>	<i>718-217-2897</i>
<i>Brooklyn DDSO</i>	<i>Liz Leahy</i>	<i>518-642-8665</i>
<i>Broome DDSO</i>	<i>Sue Tesar</i>	<i>607-770-0395</i>
<i>Capital District DDSO</i>	<i>Gail Barbera</i>	<i>518-486-1313</i>
	<i>Gloria Hart</i>	<i>518-486-1313</i>
<i>Central NY DDSO</i>	<i>Janet Bennett</i>	<i>315-337-5238</i>
<i>Finger Lakes DDSO</i>	<i>Janice Monette</i>	<i>585-241-5704</i>
<i>Hudson Valley DDSO</i>	<i>Grady Miller</i>	<i>845-947-6141</i>
<i>Long Island DDSO</i>	<i>Michele Costa</i>	<i>631-493-2410</i>
<i>Metro NY – Bronx</i>	<i>Monalisa Jones</i>	<i>718-430-0457</i>
<i>Metro NY – Manhattan</i>	<i>Edele St. Jean-Pierre</i>	<i>212-229-3169</i>
<i>Staten Island DDSO</i>	<i>Denise Funk</i>	<i>718-982-1934</i>
<i>Sunmount DDSO</i>	<i>Sarah Gallagher</i>	<i>518-359-2962</i>
<i>Taconic DDSO</i>	<i>Judy Wirges</i>	<i>845-471-9226 X 103</i>
<i>Western NY DDSO</i>	<i>Mary Pritchard</i>	<i>716-517-2346</i>

Employment Training Program Internships

Advancing OMRDD's Employment First Goal

The Employment Training Program (ETP) internships provide an *opportunity* for individuals participating to enhance and learn skills through an on-the-job work experience and job readiness training sessions. Internships last about 18 months and during this time, the employer can assess the intern's performance and the intern can demonstrate that they are a valued and productive member of the organization.

During the internship, the intern's wages are paid by OMRDD Special Employment Programs. This unique approach allows an intern to work at a job that might otherwise be unobtainable as it is difficult for businesses to pay wages while someone is learning a job skill.

It is evident that OMRDD is committed to assisting the individuals we serve to seek, acquire and maintain employment. However, this program goes a step further and assists individuals in *creating the job that they want in an organization that has a need for those skills*. The program acts as a liaison between the individual and employer to continually align their respective needs. This is accomplished in coordination with service providers and through the program's design which includes creation of a specific job description, specific duties, specific goals, and a formal progress review each quarter with the employer and intern to assure open communication.

Customizing and carving of established positions is integral to successfully matching an intern and a business. This means that *before a job is developed* for an intern, their interests, skills and preferences are discussed in detail. Once this occurs, a job developer assists with identifying potential jobs. One of the primary goals of the program is to assure that the job identified matches the intern's stated goals to the greatest extent possible and that it will lead to competitive employment.

An additional component of the intern program is to facilitate the identification of job supports needed by the individual intern based on the job description developed. Initially, interns are provided with significant job supports while they are becoming acclimated to a new work environment, learning new skills, and adapting already-learned skills. Through these supports, interns are able to master skills, establish working relationships with other employees, and learn to navigate through the complexities of an organization. After a period of time, *natural supports* may take the place of some of the more formal job supports.

The Employment Training Program can be summarized as being a ***TRAINING FOR EMPLOYMENT*** Program. It is designed to provide all of the ingredients for an intern to maintain successful employment over the long term. As a result, OMRDD is helping people live richer lives by providing an opportunity to create meaningful relationships at work, grow and develop as an employee and a person, and become an active participant in a business in their community.

OMRDD
Supported Employment Coordinators

Coordinator	DDSO	Address	E-Mail/Telephone
Margaret Frommer	Broome	Voluntary Fiscal Services 229-231 State Street, 1 st Floor Binghamton NY 13901	Margaret.Frommer@omr.state.ny.us 607-771-7784 x135
Jeanne Zanta Harry Carlson	Capital District	30 Russell Road Albany NY 12206	Jeanne.Zanta@omr.state.ny.us 518-370-7529
Tom Nelson	Central NY	800 South Wilbur Avenue Syracuse NY 13204	Thomas.Nelson@omr.state.ny.us 315-473-6653
Gayle Antes	Finger Lakes	620 Westfall Road Rochester NY 14620	Gayle.Antes@omr.state.ny.us 585-241-5763
Mary Newhard	Hudson Valley	PO Box 470 Thiells, NY 10984	Mary.Newhard@omr.state.ny.us 1-845-947-6335
Joanne Danner	Long Island	45 Mall Drive Commack NY 11725	Joanne.danner@omr.state.ny.us 631-493-3254
Ed Walker	Sunmount	2445 State Route 30 Tupper Lake NY 12986	edward.walker@omr.state.ny.us 518-359-2962
David Rider	Taconic	38 Firemen's Way Poughkeepsie NY 12603	david.rider@omr.state.ny.us 845-473-5050 x157
Patty Tedesco	Western NY	1200 East & West Road West Seneca, NY 14224	patricia.tedesco@omr.state.ny.us 716-517-2309
Virginia Leone	NYC Regional Office	75 Morton Street New York NY 10014	Virginia.Leone@omr.state.ny.us 212-229-3275
Michelle Boyd	Brooklyn	888 Fountain Avenue New York NY 11427	Michelle.Boyd@omr.state.ny.us 718-642-8675
Tom Mannion	Metro NY (Manhattan/Bronx)	75 Morton Street New York, NY 10014	thomas.mannion@omr.state.ny.us 212-229-3114
Francina Branch	Bernard Fineson	PO Box 280507 Queens Village, NY 11428	francina.branch@omr.state.ny.us 718-217-6179
Christine Grova	Staten Island	Comm. Srv. Unit, Bldg.12 930 Willowbrook Road Staten Island, NY 10314	Christine.grova@omr.state.ny.us 718-982-5217

OMRDD Enhanced Supported Employment Coordinators

DDSO	Coordinator	Telephone	E-mail Address
Broome	Margaret Frommer	(607) 771-7784 x 135	Margaret.Frommer@omr.state.ny.us
Capital District	Harry Carlson Jeanne Zanta	(518) 370-7486 (518) 370-7529	Harry.Carlson@omr.state.ny.us Jeanne.Zanta@omr.state.ny.us
Central NY	Thomas Nelson	(315) 473-6653	Thomas.Nelson@omr.state.ny.us
Finger Lakes	Pat Barry	(585) 461-8826	Pat.Barry@omr.state.ny.us
Hudson Valley	Mary Newhard	(845) 344-6549	Mary.Newhard@omr.state.ny.us
Long Island	Elizabeth Cambra Joanne Danner	(631) 493-1812 (631) 493-3254	Elizabeth.Cambra@omr.state.ny.us Joanne.Danner@omr.state.ny.us
Sunmount	Edward Walker	(518) 359-2962	Edward.Walker@omr.state.ny.us
Taconic	David Rider	(845) 473-5050 x 157	David.Rider@omr.state.ny.us
Western NY	Patricia Tedesco	(716) 517-2309	Patricia.Tedesco@omr.state.ny.us
NYC Regional Office	Virginia Leone	(212)229-3275	Virginia.Leone@omr.state.ny.us
Brooklyn	Michelle Boyd	(718) 642-8675	Michelle.Boyd@omr.state.ny.us
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MSC Supervisors Video Conference

March 25, 2010



Agenda - AM

- 9:30-9:35 Introduction
- 9:35-10:35 OMRDDs Liability for Services Regulations
- 10:35-11:35 Current topics in employment (referral to VESID, Employment Training Program)
- 11:35-12:00 MSC Update

Agenda - PM

- 1:00-1:05 Introduction
- 1:05-2:05 OMRDDs Liability for Services Regulations
- 2:05-3:05 Current topics in employment (referral to VESID, Employment Training Program)
- 3:05-3:30 MSC Update

OMRDD's Liability for Services Regulations 635-12

Presented by Amy Murrisky
OMRDD, Field Operations

Background

- OMRDD has partnered with its Provider Associations to maximize Medicaid funding of services
- The 'Policy Clarification on New Enrollments' was issued in October 2007 which required individuals receiving certain Medicaid services to file for Medicaid and, if necessary, HCBS Waiver enrollment
- A Need to issue regulations was identified to clarify responsibilities and formalize equitable treatment

Importance

- This initiative has taken on increased importance during the current fiscal crisis
- Savings to state funding realized by this initiative have been identified in budget initiatives
- Savings realized help to maintaining services for people with developmental disabilities

What do the Regulations enforce?

- Requires individuals who want a specified OMRDD Medicaid service to file and be approved for “Full Medicaid Coverage” or else pay for services
- “Full Medicaid Coverage” as defined in the regulations is the type of coverage needed to pay for the services
- Individuals who want an OMRDD HCBS Waiver service must take all necessary steps to enroll in the HCBS Waiver

Preexisting vs. Other than Preexisting

- “Preexisting” - services an individual receives on a regular basis from the same provider at the time the regulations are implemented for that service
- “Other than preexisting” - services that commence on or after the date the regulations are implemented for that service

635-12 Liability for Services

Implemented February 15, 2009

Covered Services:

Day Habilitation, ICF Residential Services and Residential Habilitation delivered in:

- Individual Residential Alternatives (IRAs)
- Community Residences (CR)
- Family Care

(3/15/09 deadline for issuing liability notice and 4/15/09 deadline to qualify for Medicaid funding of Preexisting services)

Amended Implementation Dates

To be Implemented March 15, 2010

Additional Covered Services:

MSC, Day Treatment, At-Home Residential Habilitation, Prevocational Services, Supported Employment Services, Respite, and Blended and Comprehensive Services

(5/15/10 deadline for issuing liability notice for Preexisting Services.

6/15/10 deadline to qualify for Medicaid funding of Preexisting Services)

Provisions of the Amendment

Limited Exception for SEMP or Respite – Who Qualifies?

- Individuals receiving only SEMP or only Respite services and no other covered service, certain provisions of the regulations (635-12.2 to 635-12.10) are not applicable
- Not required to pursue Medicaid and HCBS Waiver enrollment or to pay for services

Provisions of the Amendment

Limited Exception for SEMP or Respite **– Who Does Not Qualify?**

- Individuals who receive any other covered service (including SEMP or respite)
- If an individual is eligible for Medicaid funding of the service (i.e. Medicaid and Waiver enrolled), at any time on or after March 15, 2010

Provisions of the Amendment

Limited Exception for SEMP or Respite

- Service providers must issue a specific Liability Notice to the individual and/or liable party
- The individual must notify the SEMP/respite provider if s/he applies for other services
- Providers of other covered services must ask an individual if s/he is receiving SEMP or Respite services and notify the SEMP/Respite service provider

Timelines for the Amended Regulations

Service	Notices & fees for service	Liable for payment	Bills must be issued
<u>Other than Preexisting-</u> MSC, SEMP, Respite, Prevoc, At-Home Res Hab, Day Treatment, Blended and Comprehensive Services	Prior to service delivery	When services start (No earlier than 3/15/10)	4/30/2010 and after
<u>Preexisting-</u> MSC, SEMP, Respite, Prevoc, At-Home Res Hab, Day Treatment, Blended and Comprehensive Services	5/15/2010	6/15/2010 and after	7/30/2010 and after

Resources

<http://www.omr.state.ny.us/wt/publications/msc/index.jsp>

News and Publications → Benefit Information:

- ✓ **Liability for Services Regulation**
- ✓ **Proposed Amendment to Liability for Services Regulations**
- ✓ **Liability for OMRDD Medicaid and Home and Community Based Waiver Services (Process document)**
- ✓ **Liability Notices**
- ✓ **Process to Assign Unpaid Amounts to OMRDD**
- ✓ **Medicaid Coverage Chart**
- ✓ **List of Revenue Support Field Offices**

Email:

Gary.OLoughlin@omr.state.ny.us

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Service Provider Responsibilities

➤ Notice Requirements

- Liability Notice- Preexisting Services
Must be issued no later than May 15, 2010
- Liability Notice- Other than Preexisting Services
Must be issued prior to Service Delivery
- If the provider does not provide any of these five original or eight additional services, it does not need to give out any liability notices!

SIX NOTICES!

- ❑ One 2009 Liability Notice still in use (OMR LIAB 02)
- ❑ Five 2010 Notices:
 - Liability Notice for Persons Applying for Services
 - 2010 Preexisting Services Liability Notice
 - Three Limited Exception Notices
 - Persons Meeting Exception
 - Persons Applying for Other Services (SEMP/Respite Provider)
 - Persons Applying for Other Services (Provider of Other Requested Services)

INSTRUCTIONS

- Use these!!!
- They tell the provider:
 - Which notice to use when
 - How to fill out the notices
 - Who gets the notices
 - When to give the notices

Do not alter notices



OMR LIAB 01



- Used for persons who applied for one of five original services after February 14, 2009
- Not needed after March 14, 2010

Use OMR LIAB 05 instead!

OMR LIAB 02

(Preexisting Services)

- Keep this notice
- March 15, 2009 was deadline
- But provider still needs to give notice if
 - learns new information (e.g. person has a trust or court-appointed guardian with responsibility for the person's money or resources)

OR

- circumstances change (e.g., person has a guardian appointed with responsibility for the person's money or resources)
- Provider gives this notice to new person as soon as possible after learning of new information or changed circumstances

OMR LIAB 02

(Preexisting Services)

Given by Providers of the Five Original services covered by the regulations:

- ICF/DD, IRA residential habilitation, Family care residential habilitation, Residential habilitation in a community residence and Day habilitation

OMR LIAB 05

(Other than Preexisting Services)

“LIABILITY NOTICE FOR PERSONS APPLYING FOR SERVICES”

- For persons requesting or beginning to receive any of the five original services or eight additional services on or after March 15, 2010
- Provide at Intake/Assessment

OMR LIAB 05

(Other than Preexisting Services)

Provided by service providers of the five original services or eight additional services covered by the regulations:

- ICF/DD, IRA residential habilitation, Family care residential habilitation, Residential habilitation in a community residence, Day habilitation, MSC, Day treatment, At Home Residential Habilitation, Prevocational services, Supported employment services, Respite, OPTS program blended services and OPTS program comprehensive services

OMR LIAB 05

(Other than Preexisting Services)

- Person never received requested services before from any OMRDD provider

- OR -

- Person received requested services before from an OMRDD provider, but not on a regular basis
 - e.g., interruption in service or intermittent service

- OR -

- Person received requested services before on a regular basis, but from another OMRDD provider

OMR LIAB 05

- Exceptions:
 - Only reason person received services from a different provider is merger, consolidation or take over
 - CR converted to IRA
 - Respite converted from family support services to waiver respite
- In these cases, person is not “applying” for services from new provider or for new IRA or respite services
- Provider does not give person Liability Notice 05

OMR LIAB 06

(Preexisting Services)

“2010 PREEXISTING SERVICES LIABILITY NOTICE ”

- Service providers give to persons receiving any of the eight additional services on a regular basis as of March 15, 2010

(MSC, Day treatment, At Home Residential Habilitation, Prevocational services, Supported employment services, Respite, OPTS program blended services and OPTS program comprehensive services)

- Provide no later than May 15, 2010

WHO GETS 2010 LIABILITY NOTICES?

- See instructions
- All people who fit situations described in chart in instructions
- More than one person may have to get notice
- Possibilities
 - the person receiving or requesting services
 - anyone accompanying the person
 - parent(s)
 - legal guardian
 - trustee
 - representative payee or other payee for benefits
 - person holding money or assets for the person
 - conservator or committee
 - spouse



OMR LIAB 07

(LIMITED EXCEPTION NOTICE)

“FIRST LIMITED EXCEPTION NOTICE FOR PERSONS MEETING EXCEPTION”

- Tells the person about the limited exception
- By May 15, 2010, for persons receiving supported employment or respite on March 15, 2010 or prior to service delivery, if person applies for supported employment or respite after March 15, 2010
- Only supported employment and respite providers give this notice

OMR LIAB 07: WHO GETS THE LIMITED EXCEPTION NOTICE?

- Person receiving or applying for supported employment or respite, **but not both**, and who:
 - Does not live in an ICF/DD, IRA, community residence or family care home and is not applying to live in any of these settings
 - **AND** -
 - Does not receive and is not or applying for MSC, day treatment, at home residential habilitation, day habilitation, prevocational services, respite or OPTS program blended or comprehensive services
 - **AND** -
 - Does not have Medicaid that pays for supported employment or respite services
 - **AND** -
 - Is not enrolled in the HCBS waiver

OMR LIAB 08

(LIMITED EXCEPTION NOTICE)

- **“LIMITED EXCEPTION NOTICE FOR PERSONS APPLYING FOR OTHER SERVICES”** (To be given by supported employment or respite provider)
 - If a person has the limited exception, but applies for another service which would disqualify him or her from the limited exception

OMR LIAB 09

(LIMITED EXCEPTION NOTICE)

- **“LIMITED EXCEPTION NOTICE FOR PERSONS APPLYING FOR OTHER SERVICES”** (To be given by provider of other requested services)
 - If a person has the limited exception, but applies for another service which would disqualify him or her from the limited exception

OMR LIAB 09

(LIMITED EXCEPTION NOTICE)

Give this notice if:

- you are a provider of any covered services,
- you are the provider of the other services for which the individual applied while under the limited exception
- In addition, you will have to give the Liability Notice (OMR LIAB 05) for Persons Applying for Services

OMR LIAB 10

“INFORMATION ABOUT THE LIMITED EXCEPTION FOR INDIVIDUALS RECEIVING SUPPORTED EMPLOYMENT OR RESPITE SERVICES”

- Give to anyone who asks for more information about the limited exception

Service Provider Responsibilities

➤ Verification of Medicaid and HCBS Waiver Status

- Local Revenue Support Field Offices (RSFOs) can verify Medicaid enrollment and type of coverage, review a Medicaid denial notice and advise if an appeal is warranted
- Service provider must be given any Medicaid denial notice within 5 days of receipt. RSFO can advise if an appeal is warranted
- State-funded service coordination is available for up to 3 months for assistance with Medicaid and Waiver enrollment
- DDSO verifies Waiver status

Service Provider Responsibilities

➤ Fees for Services

- For individuals without “Full Medicaid Coverage”, utilize the Benefit Eligibility Questionnaire (located in the Benefit Development Resource Guide on OMRDD’s website)
- The provider must bill the individual and/or liable party for the full cost of the services if an individual is not eligible for Medicaid funding of their services by the implementation date for the services they are receiving or requesting
- State funding will continue, subject to availability, for individuals receiving preexisting services if it has been in effect AND the service provider complies with all regulatory requirements
- Fees for services can be reduced or waived with approval by OMRDD (or without approval if the service provider is not seeking state funding)

Service Provider Responsibilities

➤ **Calculating Charges for Services**

- Liability is at the full Medicaid rate or fee for the service
- A waiver or reduction of the charges can be approved by the service provider but must be approved by OMRDD if state funding is being requested
- Reductions or waivers will only be approved for individuals who fully cooperate in the benefit development process and will be determined based on the individual's income, resources and living situation.

Fee Reductions & Waivers

- All individuals are liable for the full cost of services rendered unless Medicaid is paying for their services
- For individuals who have fully cooperated in the Medicaid application and HCBS Waiver enrollment processes Fees may be waived or reduced based on:
 - The Individual's or the liable parties' available income and resources
 - Individual's living situation
- The guidelines to determine appropriate fees are contained in “Liability for OMRDD Medicaid and Home and Community Based Waiver Services, Addendum 1 - Rules for Determining Waived or Reduced Fees for OMRDD Services” which is available on the OMRDD website

Fee Reductions & Waivers cont.

- **Submit Form OMR LIAB 4, “Fee Reduction/ Waiver For Preexisting Services Request For Approval” to the local Revenue Support Field Office**
- **Include accompanying documentation such as the individual’s and/or liable party’s financial information, Medicaid denial notice, HCBS Waiver Notice of Decision**

Fee Reductions & Waivers cont.

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## ➤ **Appropriate use:**

- **Individual who has Medicaid Coverage but does not meet level of care for Waiver**
- **An undocumented immigrant who has few or no income or assets**

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Inappropriate use:

- **When Medicaid or Waiver application is pending**
- **Individual is not meeting a Spenddown/Surplus**
- **Individual is not cooperating**

Assignment of Uncollected Balances

- **Service providers are required to establish charges and pursue collection of unpaid balances**
- **When a service provider has taken the necessary actions to secure payment for services provided but has not been successful, the service provider may request that OMRDD agree to accept assignment of the claim and pursue collection actions**
- **Requests must be made to the manager of the local Revenue Support Field Office by completing the “Request To Assign Unpaid Amounts To The New York State Office Of Mental Retardation And Developmental Disabilities” Form**

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Questions

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Current Topics in Employment

- Referral to VESID

- Employment Training Program

Presented by Joanne Bushart
OMRDD Center for Employment Excellence



MSC Update