



Medicaid Service Coordination (MSC)

# E-VISORY



ISSUE # 01-14

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The MSC E-VISORY is an electronic publication which provides information on policies, guidance, available programs and services and training opportunities related to MSC. In order to receive an email notification when a new MSC E-Visory is posted, or to view past issues visit the following link: [MSC E-Visory Mailing List](#).

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## **Educational Qualifications and Acceptable Documentation of Qualifications Reminder**

OPWDD has outlined the specific educational qualifications that vendor agencies must consider when assessing a potential candidate for hire as a Medicaid Service Coordinator in conjunction with the experiential, training and other requirements that must be met. As outlined, on page 16, in the [MSC Vendor Manual](#) and item number one of the [MSC Routine Review Protocols](#), potential MSC candidates, at a minimum, must have an Associate's Degree in the field of Health or Human Services from an accredited college or have a degree in nursing as a Registered Nurse. Individuals working towards a Bachelor's Degree may meet the requirement above if they present a letter from the college verifying that completed course work is equivalent to an Associate's Degree in the field of Health or Human Services. A potential candidate would also meet the minimum education requirements if they have an Associate's Degree or Bachelor's Degree in a field other than Health or Human Services so long as their degree has a minimum of 20 credits in Health or Human Services. Vendor Agencies should reference the MSC Vendor Manual and the Division of Quality Improvements MSC Routine Review Protocols when reviewing transcripts of potential candidates for hire. Vendor Agencies that are reviewing transcripts for individuals with a foreign degree may also contact the World Education Service at [www.wes.org](http://www.wes.org). This is a non-profit organization that offers expert credential evaluation and degree validation services.

## **SAVE THE DATES: 2014 MSC Supervisors Conference Dates**

The 2014 MSC Supervisors Conferences will be held on March 12, 2014; June 11, 2014; September 10, 2014; and December 10, 2014. These conferences will be broadcast to multiple DDSO sites via videoconference and the option for webinar registration is also available. Agenda topics and materials for these sessions will be announced via MSC E-Visory prior to each session.

**\*NOTE:** The March 12, 2014 conference will be offered in the morning from 9:30-12:30 and repeated again in the afternoon from 1:00-4:00. Based on feedback received from the field and the popularity of webinar attendance **all subsequent conference dates will be held offering only a morning session from 9:30-12:30**. There will be no afternoon sessions June 2014 moving forward. Only one morning session will be available via videoconference or webinar for the June 11, September 10, and December 10, 2014 conferences.

Registration for the 2014 conferences is not yet open. An MSC E-Visory will be issued once registration is open.



## **Statewide Continuum of Housing Options Forum**

On March 31, 2014 OPWDD's Division of Person Centered Supports Office of Home and Community Living will be hosting the 1<sup>st</sup> Continuum of Housing Options Forum. This forum will focus on rebalancing residential resources and one Region's approach to building a sustainable infrastructure that provides choices, promotes integration and is responsive to changing needs and demands. Registration is required. Please refer to the attached invitation for further information on registration and locations.

## **MSC Training for Voluntary Providers to Serve or Serving Willowbrook Class Members**

OPWDD will be holding a series of training sessions in 2014 which will focus on the provision of Medicaid Service Coordination/Case Management by Non-Profit Voluntary Providers to Willowbrook Class members. This training will highlight the requirements for the Willowbrook Medicaid Service Coordination/Case Management services and provide information on fees, entitlements, billing, monitoring and oversight. Each of these training sessions will cover the same information. Medicaid Service Coordinators/Case Managers, MSC Supervisors and district Willowbrook Liaisons are expected to attend. Service Coordinators and Supervisors can earn 4 hours of professional development credits for attending.

The following is a schedule of the dates for calendar year 2014. Please note that the location for the November training in the Bronx has not yet been secured. This will be updated once the location has been determined. Registration is open via the OPWDD Catalog of Training and Talent Development Programs at:

[http://www3.opwdd.ny.gov/wp/wp\\_catalogz2432.jsp](http://www3.opwdd.ny.gov/wp/wp_catalogz2432.jsp)

Tuesday, February 18th: (9:00 am – 1:00 pm)

Tuesday, August 19<sup>th</sup>: (9:00 am – 1:00 pm)

Tuesday, May 20th: (9:00 am–1:00 pm)

Tuesday, November 18<sup>th</sup>: (9:00 a.m. – 1:00 p.m.)



NYS Office For People With Developmental Disabilities

# Putting People First

*The Division of Person Centered Supports  
Office of Home and Community Living*

*Invites you to attend its 1<sup>st</sup> 2014 Continuum of Housing Options Forum*

*Presenter:*

*Kirk Maurer, Region 1, Director*

*Remarks:*

*Laurie A. Kelley, Acting Commissioner*

*Purpose:*

*“Rebalancing Residential Resources: One Region’s approach to building a sustainable infrastructure that provides choice, promotes integration and is responsive to changing needs/demands.”*

*Date: March 31, 2014  
Time: 10:00am thru 3:00pm  
Locations: Genesee Community College  
Conable Technology Building Room T102  
1 College Rd. Batavia, NY 14020*

*NYS OPWDD  
44 Holland Avenue  
Conference Room 4-B  
Albany, NY 12229  
(Video Conference Sites Available Statewide)*

*RSVP Required by 3/14/14  
Call (518) 473-1973 or email*

*[Housing.initiatives@opwdd.ny.gov](mailto:Housing.initiatives@opwdd.ny.gov)*

*For more information at the local level contact:*

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