



The MSC E-VISORY is an electronic publication which provides information on policies, guidance, available programs and services and training opportunities related to MSC. In order to receive an email notification when a new MSC E-Visory is posted, or to view past issues visit the following link: [MSC E-Visory Mailing List](#).

In This Issue:

Revised form - Medicaid Service Coordination Withdrawal form (MSC3-WITH)

Attached to this e-visory is a memorandum from Gerald Huber, dated September 30, 2013 regarding recent revisions to the MSC3-WITH form. No changes have been made to the completion and or processing of the form. Revisions have been done in order to match the reasons for withdrawal in Section V with the reasons for withdrawal in Section III. Vendors are instructed to begin using this new form from this point forward. The new form may be accessed at the following link [MSC3-WITH](#).

Intensive Behavioral (IB) Services Requirements

Administrative Memorandum (ADM) #2013-03, dated October 1, 2013, has been issued by OPWDD. This ADM defines the scope of IB Services, the required credentials of staff members who deliver and/or supervise the delivery of IB Services, the role of the Developmental Disabilities Regional Offices (DDROs) in the authorization of IB Services, additional requirements to become an IB Services provider agency, and the billing, documentation and reporting requirements of provider agencies authorized to deliver IB Services. This ADM in its entirety as well as the IB Services Daily Service Documentation Note can be accessed at the following link under OPWDD ADM #2013-03:

[OPWDD Administrative Memoranda](#)

End of Life Decision Making Training for Willowbrook Class Members –Additional Opportunity

On Tuesday, November 12, 2013 OPWDD will be holding a second training which will focus on End of Life Decisions and the Health Care Decisions Act (HCDA) process. Medicaid Service Coordinators/Case Managers, MSC Supervisors, district Willowbrook Liaisons and both State and Voluntary Treatment Team Leaders/Residential Services Coordinators who have Willowbrook class members on their caseloads or in their residential programs (who missed or were unable to attend the first training on September 24th) are strongly encouraged to attend this very important training. Service Coordinators and Supervisors can earn 2 hours of professional development credits for attending. To register, please go to the following link:

[End of Life Decision Making for Willowbrook Class Members](#)

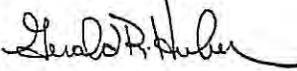
Training Opportunities: Benefits and Entitlements & Personal Allowance

Revenue Support Field Operations is offering two separate videoconference trainings: *Benefits and Entitlements* on Monday, November 4, 2013 and *Personal Allowance* on Wednesday, October 16, 2013. These courses are designed to provide information on benefit and entitlement programs and personal allowance to help support individuals with developmental disabilities in New York State. You can register for these trainings by accessing OPWDDs [2013 Catalog of Training and Talent Development](#).



-MEMORANDUM-

To: Provider Associations
Voluntary Provider Agency Executive Directors
Medicaid Service Coordination Vendors
Developmental Disabilities State Operations Office Directors
Developmental Disabilities Regional Office Directors

From: Gerald Huber, Deputy Commissioner 
Division of Person Centered Supports

Date: September 30, 2013

Re: Medicaid Service Coordination Withdrawal form (MSC3-WITH) Revisions

The purpose of this memorandum is to provide notification of a revision made to the Medicaid Service Coordination Withdrawal form (MSC3-WITH). This form is completed when a person either no longer meets MSC eligibility requirements or has chosen to voluntarily withdraw from MSC services.

The revision to the form is as follows: the reasons for withdrawal in Section V have been revised to match the reasons for withdrawal in Section III.

This revision has also been made to the MSC3-WITH in the CHOICES Electronic Record System.

There are no changes to the processing of this form. Instructions on the completion and processing of the form, including what parties are responsible for which section, remain unchanged.

Vendors are instructed to begin using this new version of the MSC-WITH from this point forward. The form may be accessed on OPWDD's website via the following link: [MSC3-WITH](#)

Any questions regarding the revision of the MSC3-WITH can be directed to Angie Francis, Assistant MSC Statewide Coordinator, at 518-486-9865 or Angie.x.Francis@opwdd.ny.gov.

cc: Kate Bishop
Eric Pasternak
Angie Francis