

MSC E-VISORY

Issue #33-11

November 9, 2011

State of New York Office for People With Developmental Disabilities
Courtney Burke, Commissioner
Distributed by: Division of Policy and Enterprise Solutions
Suzanne Zafonte Sennett, Deputy Commissioner

The MSC E-Visory is an electronic advisory which provides pertinent and timely information about programs and services available to individuals receiving MSC. Announcements about MSC training, conferences and meetings appear regularly. **MSC Supervisors: Please share this issue with all MSC Service Coordinators and others as appropriate.** In order to receive an email notification when a new MSC E-Visory is posted, please sign up for our mailing list (listserv). Listserv information and past issues can be accessed via the following link: http://www.opwdd.ny.gov/wt/publications/wt_publications_mscevisories_index.jsp

In This Issue:

MSC Change of Vendor

This e-visory has information pertaining to MSC Change of Vendor. If you have any questions regarding the MSC change of vendor process please contact your local DDSO MSC Coordinator. A list DDSO MSC Coordinators may be accessed on the OPWDD website using the following link:

http://www.opwdd.ny.gov/wt/manuals/mscvm/wt_ddso_msc_contacts.pdf

Transfer from State Provided MSC to Voluntary Agency Provided MSC

MSC E-Visory Issue #29-11 addressed a few questions related to the process when individuals transfer from State Provided MSC to Voluntary Agency Provided MSC. Below are additional questions and answers that OPWDD has received.

Question: If an individual changes MSC services from the state to a voluntary agency will it be possible to retro add (using a past date) someone changing to a voluntary MSC program when a change in vendor is in order?

Answer: No. For a change of vendor, the effective date of the change of vendor must always be the first of the subsequent calendar month. This date will apply for both the removal date of the original MSC program and the pending add date to the new MSC program. The Tracking and Billing System (TABS) will not allow alteration of the pending remove/add date for the subsequent calendar month.

Question: If an individual is being removed from an MSC program and not being transferred to another MSC program, does the rule "removal date of the first of the subsequent calendar month" still apply?

Answer: No. DOH regulations and TABS accommodate past, present and future dates depending on the reason for the removal from the MSC program. Contact your local DDSO for more information on how the removal reason affects the ability to use past, present and future removal dates.

Borough to Borough MSC Transfers within New York City

Attached to this e-visory is a memo from Jill Gentile, Associate Commissioner, explaining clarification on the process to complete borough to borough MSC transfers within NYC. Questions regarding this process may be directed to your local DDSO MSC Coordinator.



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MEMORANDUM

TO: New York City DDSO MSC Coordinators

FROM: Jill Gentile, Associate Commissioner *Jill E. Gentile*

DATE: November 3, 2011

RE: Borough to borough MSC transfers within New York City

This memorandum is intended to provide clarification on the process to complete borough to borough Medicaid Service Coordination (MSC) transfers within New York City. As a result of the statewide MSC re-design in October 2010, the MSC-8 borough to borough transfer form (which was exclusive to NYC) was discontinued. This form was used to track when an individual moved from one borough to another borough in NYC but stayed with the same agency.

Transfers such as these are now handled as removes and adds between DDSOs using the MSC-3 (remove) and the MSC-1 (add) forms. The MSC agency must send the MSC-3 (remove) and the MSC-1 (add) forms to the **ADDING DDSO** where both transactions will be performed. This change will allow the receiving DDSO to perform both the removal from the original DDSO and the add to the new DDSO.

Questions regarding this process may be directed to your local DDSO MSC Coordinator. A list of coordinators by DDSO may be accessed on the OPWDD website using the following link:
http://www.opwdd.ny.gov/wt/manuals/mscvm/wt_ddso_msc_contacts.pdf

Attachments:

- Cc: NYC DDSO MSC Coordinators
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 - Richard Monck
 - Maria Bediako
 - Eric Pasternak
 - Louis Mazzella
 - Cathie Shannon