

MSC E-VISORY

Issue #34-12

November 21, 2012

State of New York Office for People With Developmental Disabilities
Courtney Burke, Commissioner
Distributed by: Division of Person-Centered Supports
Gerald Huber, Deputy Commissioner

The MSC E-Visory is an electronic advisory which provides pertinent and timely information about programs and services available to individuals receiving MSC. Announcements about MSC training, conferences and meetings appear regularly. **MSC Supervisors: Please share this issue with all MSC Service Coordinators and others as appropriate.** In order to receive an email notification when a new MSC E-Visory is posted, please sign up for our mailing list (listserv). Listserv information and past issues can be accessed via the OPWDD website at www.opwdd.ny.gov or via the following link: http://www.opwdd.ny.gov/opwdd_services_supports/service_coordination/medicaid_service_coordination/msc_e-visories

In This Issue:

Revision to the MSC Vendor Manual and MSC5: MSC Agreement

Attached to this e-visory is a letter from Gerald Huber, dated November 16, 2012, describing revisions to both the MSC Vendor Manual and the MSC5: MSC Agreement. This change is due to new regulations for Plan of Care Support Services (PCSS), effective October 1, 2012.

A revised MSC Vendor Manual is available on the OPWDD website at:

http://www.opwdd.ny.gov/opwdd_services_supports/service_coordination/medicaid_service_coordination_vendor_manual

The revised MSC 5: MSC Agreement can be found on the OPWDD website at:

http://www.opwdd.ny.gov/opwdd_services_supports/service_coordination/medicaid_service_coordination/documents/msc_forms/msc5

Revision to the ISP Instructions Appendix

Attached to this e-visory is an updated Appendix to the ISP instructions. The appendix describes frequencies for HCBS Waiver Services, as of October 1, 2012, to reflect Community Habilitation Phase II and changes to PCSS. The full ISP instructions with appendix are available on the OPWDD website at:

http://www.opwdd.ny.gov/opwdd_services_supports/service_coordination/medicaid_service_coordination/documents/ISP_Instructions_Final

Reminder: MSC Supervisors Video Conference – December 12, 2012

The MSC Supervisors Winter Video Conference on 12/12/12 is being broadcast to multiple OPWDD sites in the morning (9:30-12:30) and repeated to multiple OPWDD sites in the afternoon (1:00-4:00). This should provide the opportunity for all MSC Supervisors to participate in either a morning or afternoon session. Materials for this video conference will be posted via the MSC E-Visory prior to the sessions. Deadline for registration is December 5, 2012.

To register go to: http://www3.opwdd.ny.gov/wp/wp_catalogc1310.jsp

Topics include:

- MSC Hot Topics
- CHOICES Update
- Employment and Community Service
- Division of Quality Improvement (DQI) Update
- Individual and Community Supports (ICS) Update



To: State Operations and Regional Office Directors
Provider Association Members
Executive Directors of MSC Vendors
Regional Office MSC Liaisons

From: Gerald Huber, Deputy Commissioner
Division of Person-Centered Supports

Date: November 16, 2012

Subject: Revision to the MSC Vendor Manual
(Published May 23, 2011, last revision October 1, 2012)
Effective Date of Revision: October 1, 2012

Revision to the MSC 5: MSC Agreement
Form Revised October 1, 2012

The purpose of this memo is to issue revisions to the MSC Vendor Manual and the MSC 5: MSC Agreement. This change is due to new regulations for Plan of Care Support Services (PCSS), effective 10/1/12.

MSC Vendor Manual Revisions:

- A change was implemented for Chapter 2: The Service Coordinator, under the header "Caseload Requirements".
 - Bullet #4: Persons who receive PCSS are counted .3 on the service coordinator's caseload regardless of residential setting.
- Additional changes were made throughout the MSC Vendor Manual to the following:
 - The term Regional Office replaces the term DDSO
 - Division of Quality Improvement (DQI) replaces Division of Quality Management (DQM)

Executive Office

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MSC 5: MSC Agreement Revisions: It is no longer required that individuals receiving Home and Community Based Services (HCBS) waiver services receive MSC for at least three months prior to receiving PCSS.

Specific changes to the MSC 5: MSC Agreement issued 10/1/10 and revised 10/1/12:

- Removed from page #1: *If you are already receiving MSC services, you will be signing this form at the time of a meeting with your service coordinator. This document replaces all the MSC Basic Agreements (MSC 5-SCBA or MSC5 SUPR) signed by you and your family member/advocate before October 1, 2012.
- Change to page #2: If you are enrolled in the HCBS Waiver and choose to discontinue MSC ~~anytime after the first three months of receiving MSC~~, you will be immediately enrolled in Plan of Care Support Services (PCSS).

Please note:

- This new format should be used for individuals enrolled in MSC after 12/1/2012.
- It is not necessary to complete a new MSC 5 in this new format for individuals who are already enrolled in MSC and have a completed MSC 5 in place. However for any individuals for whom a new MSC 5 is completed, this new format should be used beginning 12/1/2012.

A revised MSC Vendor Manual and MSC 5: MSC Agreement, reflecting the changes outlined above, are on the OPWDD website at: www.opwdd.ny.gov.

cc: Eric Pasternak
Kate Bishop
Lynda Baum-Jakubiak

Frequency for HCBS Waiver Services

Note: The frequency of HCBS Waiver Service corresponds to the billing unit of service. These frequencies also apply to any OPTS services listed in the Waiver section of the ISP.

Residential Habilitation

IRA or Community Residence	Month
Family Care	Day

Day Habilitation

Group	Day
Individual	Hour

Community Habilitation (Phase I)	Hour
Community Habilitation (Phase II)	Month

Supported Employment (SEMP)	Month
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Pre-Vocational Services	Day
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Respite	Hour
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Adaptive Devices	One Time Expenditure
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Environmental Modifications	One Time Expenditure
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Plan of Care Support Services	Month
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Family Education and Training	1 or 2 Units per Year
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Consolidated Supports and Services	Month or Hour
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Community Transition Services	One Time Expenditure
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Agency with Choice/Financial Management Services	Month
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Intensive Behavioral Services	Product/Hourly
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