NYS Office of Mental Retardation and Developmental Disabilities
Putting People First

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RE: Restructuring Community Residence Reimbursement Methodology - Billing Implications

Suggested Distribution:
Executive Director
Chief Financial Officer
Billing Department Staff
Community Residence Staff Responsible for Service Documentation

Dear Provider:

Effective January 1, 2010, the reimbursement methodology for Community Residences (CRs) will conform to the methodology currently used for Individualized Residential Alternatives (IRAs). As a result of this change, your agency will submit CR claims to eMedNY for Home and Community Based Services (HCBS) Waiver enrollees and to OMRDD's Payment Processing Unit for non-HCBS individuals (if applicable) in the same manner you are currently submitting IRA claims. The attached Rate Code description chart identifies the current Rate Codes your agency is using to bill for CRs and shows the Rate Codes your agency will begin using effective with the January 2010 service month (2/1/2010 billing date of service). In addition to using IRA Rate Codes, your agency will use the corresponding provider IDs and locator codes (eMedNY claims only) currently submitted with your IRA claiming. Agencies have unique Provider IDs for Supervised IRAs and Supportive IRAs. Those Provider IDs will be used to bill corresponding Supervised and Supportive CRs beginning with the January 2010 service month (2/1/2010 billing date of service).

If your agency does not currently operate IRAs, OMRDD's Central Operations Bureau has already contacted you with the eMedNY Provider ID application. As soon as the application is processed by the Department of Health (DOH) and OMRDD Rate Setting has transmitted the IRA fees, you will be notified by DOH. At that time your billing staff should contact Central Operations for technical assistance on billing with your new Provider ID and the Rate Codes which will be used for CR billing.

If your agency serves non-HCBS individuals in a CR, and your agency is entitled to bill OMRDD's Payment Processing Unit per OMRDD's Liability for Services regulation (Part 635-12), for service months January 2010 and after, your agency will use the "IRA/CR Residential Habilitation Billing Form. This form is expected to be available on OMRDD's website (www.omr.state.ny.us, News and Publications link, Forms link, Central Operations –

Payment Processing Unit Billing Forms and Instructions link, IRA/CR Res Hab Billing Form) as of February 1, 2010. Providers will no longer need to submit voucher claims for CR Room and Board. As of the January 2010 service month, these payments will be generated monthly by OMRDD based on Residential Habilitation claims.

With this reimbursement change, OMRDD will also be enhancing a pre-payment requirement for individuals who live in Supervised CRs. For service months beginning January 2010, a Supervised CR claim will check that the Provider ID being billed matches the Provider ID on record for the individual. Service providers should promptly report residential movements to the local DDSO so the Provider ID associated with an individual is consistent with the Provider ID associated with the residence where the individual resides.

In addition to the billing changes, service documentation requirements for CRs will also be comparable to IRAs. These requirements are specified in regulations being promulgated for this change and can be found on OMRDD's website (www.omr.state.ny.us – regulations link, proposed regulations – restructuring of the reimbursement methodology for Community Residences). These service documentation requirements are also specified in Administrative Memorandum #2002-01.

Questions regarding claim submissions to eMedNY can be directed to Matt Breslin. Questions regarding claim submissions to OMRDD's Payment Processing Unit can be directed to Brenda Salsburg. Mr. Breslin and Ms. Salsburg can both be reached at (518) 402-4333. If you have question regarding service documentation requirements, contact OMRDD's Medicaid Standards Unit at (518) 408-2096.

Sincerely,

Karla J. Smith
Director of Central Operations

Attachment

cc: Mr. Kiyonaga Mr. Jefferson
Ms. Howard Ms. Stoll
Ms. Dalton Mr. Breslin
Ms. Haneman Ms. Salsburg

RESTRUCTURING OF THE REIMBURSEMENT METHODOLGY FOR COMMUNITY RESIDENCES
RATE CODE CHANGES - JANAURY 2010

CURRENT RATE CODES UTILIZED FOR CR BILLING		RATE CODES UTILIZED FOR BOTH IRA's AND CR's EFFECTIVE 1/1/2010 (2/1/2010 BILLING DATE OF SERVICE)	
RATE CODE	RATE DESCRIPTION	RATE CODE	RATE DESCRIPTION
4413	MONTHLY REHAB FEE - VOLNTRY OPERATED - SUPERVISED SITE	4706	RES HAB; VOL; IRA/CR -SUPVD MONTHLY
4414	SEMI-MONTH REHAB FEE;1ST HALF- VOLNTRY OPERATED - SUPERVISED SITE	4707	RES HAB; VOL; IRA/CR -SUPVD SEMI-MNTHLY 1ST HALF
4415	SEMI-MONTH REHAB FEE;2ND HALF- VOLNTRY OPERATED - SUPERVISED SITE	4708	RES HAB; VOL; IRA/CR -SUPVD SEMI-MNTHLY 2ND HALF
4413	MONTHLY REHAB FEE - VOLNTRY OPERATED - SUPPORTIVE SITE	4709	RES HAB; VOL; IRA/CR -SUPRT MONTHLY
4414	SEMI-MONTH REHAB FEE;1ST HALF- VOLNTRY OPERATED - SUPPORTIVE SITE	4710	RES HAB; VOL; IRA/CR -SUPRT SEMI-MNTHLY 1ST HALF
4415	SEMI-MONTH REHAB FEE;2ND HALF- VOLNTRY OPERATED - SUPPORTIVE SITE	4711	RES HAB; VOL; IRA/CR -SUPRT SEMI-MNTHLY 2ND HALF

Note: CR's currently utilize the same rate codes for both supervised and supportive sites. OMRDD's Rate Setting Bureau determines reimbursement based on the level of care provided.