

Fiscal & Administrative Solutions

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Memorandum

**TO: Executive Directors of Voluntary Agencies
DDSO Directors
Provider Associations**

**FROM: James R. Kiyonaga, Acting Deputy Commissioner
Division of Fiscal and Administrative Solutions**

SUBJECT: Revisions to Specific Payment Standards

DATE: January 19, 2011

Suggested Distribution:

Executive Management Staff
Agency Managers
Billing Department Staff
Quality/Compliance Staff

Background:

On July 16, 2010, the Office for People With Developmental Disabilities (OPWDD) issued Administrative Memorandum (ADM) #2010-01 *Clarification of Payment Standards and Program Standards*. OPWDD concurrently posted *Links to OPWDD Guidance Documents with Payment Standards* on its website at http://www.omr.state.ny.us/wt/memoranda/wt_adm2010-01_links.jsp. The specific payment standards contained in each listed guidance document were shaded in grey.

Purpose:

OPWDD is making several revisions to the specific payment standards in pre-existing guidance documents. Specifically, we are revising the payment standards specified in the *Medicaid Service Coordination (MSC) Vendor Manual* to include additional items. Additional text in the *MSC Vendor Manual* in the *Links to OPWDD Guidance Documents with Payment Standards* on the OPWDD website has been shaded in grey to reflect this revision. These changes are being made to ensure consistent MSC Review protocols among audit entities. The *MSC Vendor Manual* reflects revised grey shaded items to update certain payment standards and has been posted to the OPWDD website. The areas that have been

revised include:

- Chapter 2/Pages 1 and 2
- May 17, 2010 Guidance Letter regarding Letter of Agreement to temporarily increase caseload size
- Chapter 2/Page 3
- Chapter 4/Page 3 through Page 5; Page 7; Page 12 through Page 14
- Chapter 5/Page 1
- Insert A effective October 1, 2009
- Medicaid Service Coordination Billing Changes effective October 1, 2009
- Insert B effective October 1, 2009
- Chapter 6/Page 2 through 4

OPWDD has also added several documents to the *Links to OPWDD Guidance Documents with Payment Standards* that were inadvertently omitted from the original list. Payment standards in the newly-added documents are shaded in grey. These documents include:

- May 4, 2000 Family Education and Training and Plan of Care Support Services Letter to Agency Executive Directors

The newly-added Appendix Bs for OPTS Contracts are:

- Supervised IRA Comprehensive Residential Habilitation
- Supportive IRA Comprehensive Residential Habilitation
- Supportive IRA Residential Habilitation
- Service Documentation Requirements for Enhanced Supported Employment Pilots
- Reimbursable Services and Service Documentation Requirements for Intensive Behavioral Services
- Service Documentation Requirements for General Developmental Disability Monthly Services (Integrated Residential Community)

If you have any questions about the information in this ADM please contact Eugenia Haneman, Director of Medicaid Standards at (518) 408-2096 or at Eugenia.Haneman@OPWDD.ny.gov

cc: Provider Associations
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