SINGLE FUNCTION LOCKING POLICY

Single function locks are required on all doors in the means of egress of all facilities certified under the Life Safety Code. These include ICFs, CRs certified after 1985, IRAs >8 beds, and Day Treatment Programs.

The policy for single function locks in all non-residential programs is still in effect. **(See memo to regional directors of May 1994)**

In IRAs less than 9 beds, the following applies:

Dual functioning locks will be permitted in a residence where all residents can consistently evacuate the facility within three minutes with or without staff assistance.

Dual function locks will be permitted in residences where none of the residents can manipulate the doorknobs. (If one resident is capable, and the evacuation time is over three minutes, then the locks must be single function)

Dual function locks will be permitted if all the residents and staff can manipulate the dual function mechanism.