

---

**From:** Moore, Bertha, G.  
**Sent:** Tuesday, May 03, 2011 3:03 PM  
**To:** OPWDD.DL.COF.VOL.EMAIL.ADDRESS  
**Cc:** OPWDD.DL.ALL.DDSO.DIRECTORS; OPWDD.DL.COF.LEADERSHIP; Smith, Karla J.; Haneman, Eugenia, X.; Lehmkuhl, Lori, J.; Cater, Donna, M.; Pasternak, Eric, A.; Brundage, Barbara A.; BaumJakubiak, Lynda, A.; Downes, Patricia, A.  
**Subject:** MSC Portability and Attrition Document  
**Attachments:** MSC\_Restructuring\_Unit Mgmt May 2011.pdf

Sent on Behalf of:

Jay Kiyonaga, Acting Deputy Commissioner  
Division of Fiscal and Administrative Solutions

and

Suzanne Zafonte Sennett, Deputy Commissioner  
Division of Policy and Enterprise Solutions

To: Provider Association Members  
MSC Agency Executive Directors

The attached document entitled "MSC Restructuring Unit Management – Portability and Attrition" is designed to clarify the policy expectations and rules for unit allocation management for the MSC program following the restructuring that went into effect on October 1, 2010. As a reminder, there is no cap on enrolling eligible individuals in MSC and participants are expected to have free choice of available and qualified providers.

***Any questions regarding the management of MSC unit allocations should be directed to the appropriate DDSO MSC Coordinator.***

If additional technical assistance is needed, support is available from Central Office. For policy questions regarding unit portability, contact Eric Pasternak of the MSC Unit (518-474-5647) and for technical aspects of unit portability contact Karla Smith, Director, Central Operations (518-402-4333).

Cc:  
OPWDD Leadership Team  
DDSO Directors  
Karla Smith  
Eugenia Haneman  
Lori Lehmkuhl  
Donna Cater  
Eric Pasternak