

What are our MWBE Goal Amounts?

OPWDD's overall Agency Goals vary annually, with a commitment to increase our participation levels from one year to the next.

We also have contract specific goals that are based upon the "2010 NYS Disparity Study".

Products and Services we buy...

Appliance Sales and Repair
Auto Repair Shops & Towing
Bowling Alley Repairs & Maintenance
Chimney Cleaning
Computer Mouse & Keyboard Sales
Elevator Maintenance & Repair
Fire & Smoke Alarm Monitoring & Maintenance
Fire Sprinkler System Inspections
Generator Installs and Maintenance
Gutter Cleaning
HVAC (AC/Furnace/HW Heater Inspections & Maintenance)
Janitorial Services
Landscaping Services
Laundry & Linen Services
Medical Supplies (med cups, pleated soufflé cups)
Nursing Services (RN, LPN & Hospital Sitter)
Patio Furniture & Picnic Tables
Pest Control
Plumbing Repair Services
Recycling Services—Bulbs, Batteries, etc.
Residential Refuse Removal & Recycling
Residential Swimming Pool Maintenance
Snow Removal Services
Telephone Answering Services
Vending Machine Service (beverage & Snack)
...and much more

Are You On Our M/WBE Bidder's List?

Send marketing material to appropriate regional Developmental Disabilities Services Office (DDSO), or OPWDD site, at the business office locations below:

Region 1

FINGER LAKES

620 Westfall Road
Rochester, NY 14620

WESTERN NY

1200 East & West Rd.
West Seneca, NY 14224

Region 2

BROOME

249 Glenwood Road
Binghamton, NY 13905

CENTRAL NY

187 Northern Concourse
N. Syracuse NY 13212

Region 3

CAPITAL DISTRICT

500 Balltown Road
Schenectady, NY 12304

SUNMOUNT*

2445 State Route 30
Tupper Lake, NY 12986

Region 4

HUDSON VALLEY

9 Wilbur Road
Thiells, NY 10984

TACONIC

26 Center Circle
Wassaic, NY 12592

Region 5

METRO NY

25 Beaver Street
4th Floor
New York, NY 10004

BROOKLYN

888 Fountain Avenue
Brooklyn, NY 11208

STATEN ISLAND

1150 Forest Hill Road
Staten Island, NY 10314

Region 6

B. FINESON

PO Box 280507
Hillside Complex
80-45 Winchester Blvd.
Queens Village, NY 11428

LONG ISLAND

45 Mall Drive, Suite 1
Commack, NY 11725



Office for People With
Developmental Disabilities



Minority and Women Owned Business Program



(866) 946-9733 | www.opwdd.ny.gov

OPWDD is open for business

At OPWDD, our motto is “putting people first”. With that in mind, we are committed to providing a variety of residential supports and services for people with developmental disabilities. The range of these services are varied, and includes 37,048 Residential Services, 73,482 Family Support Services and 44,500 Clinical Services through both state operated and not-for-profit providers.

Every year, we contract and purchase a wide variety of goods and services from businesses both large and small. We are committed to taking affirmative measures to effectively implement a meaningful Minority and Women Owned Business Program within OPWDD resulting in tangible and measurable improvements in the amount of business we and our contractors do with MWBEs.

Our success will improve services to disabled individuals by expanding both the number and diversity of vendors and suppliers that assist us in accomplishing our overall mission, help to redress inequities in State procurement processes and contribute to economic development by supporting local businesses and keeping State tax dollars in the community – outcomes fully consistent with our agency mission of “putting people first”.

Who Qualifies as a MWBE?

- At least 51% owned by one or more minority group members;
- At least 51% owned by U.S. Citizen who are women;
- An enterprise in which minority and/or women ownership interest is real, substantial and continuing;

- An enterprise in which minority and/or women has and exercises the authority to control and operate, independently, the day-to-day business decisions of the enterprise; and
- An enterprise authorized to do business in NYS and which is independently owned and operated.

Please visit New York State Empire State Development's website if you would like to start the certification process.
<http://www.esd.ny.gov/MWBE/Certification.html>

How Do We Send Out Requests for Solicitations?

Upon receiving marketing materials your organization will be added to a bidders list in the districts in which you provide goods and services. A separate entry is made for each product or service you sell. (For example, if your company sells electronic parts, telephone equipment, and radio equipment, you will be added to our vendor list in all three procurement categories)

OPWDD's procurement staff also does a thorough search of ESDC's MWBE Certification Database to obtain prospective vendors for inclusion in our solicitations as well.

When OPWDD needs one of the products or services you provide, a bid request will be emailed to your organization.

When you receive a request to bid from OPWDD, simply fill out the quotation form provided to you and return it to us by the day and time it is due (this will be clearly printed on the solicitation).

How do I Get Started?

- Pursue MWBE certification status.
- Keep abreast of MWBE opportunities within state agencies by subscribing to the New York State Contract Reporter at <http://www.nyscr.org/Public/Index.aspx>.
- Make an appointment and visit with the MWBE Unit or the Business Offices within the Region you serve.
- Obtain a list of all NYS Agencies MWBE Program Managers from NYS DED, make an appointment and visit them.
- Attend Pre-Bid Conferences to market your company as a potential subcontractor.
- Provide your best price.
- Know our system and respond timely to procurement requests.
- Join MWBE Associations and Advocacy Groups to remain current on legislation affecting your industry.
- Attach completed signed MWBE Compliance Guidelines & Forms with every Bid/RFP greater than \$25,000.

