



Office for People With Developmental Disabilities

ANDREW M. CUOMO
Governor

THEODORE KASTNER, MD, MS
Commissioner

October 29, 2020

Pest Control Services – LI DDSOO – LI 112420

Questions and Answers:

Below is a compilation of the questions received for this bid. Questions that were repeated, or of a recurring nature, were consolidated. Thank you very much for your interest.

1. **Question:** How often have these residences had a bed bug problem in the past year?

Answer: Approximately once every other month. Six events over the past year for the entire group of residences.

2. **Question:** When stating that bed bugs, termites and rodent treatments are all inclusive of the bid price, does that include termite bait stations, rat bait stations and or mattress/ box spring encasements for these jobs?

Answer: Yes

3. **Question:** How many locations are currently under a termite service warrantee?

Answer: Long Island DDSOO currently uses the Advance Termite Bait System (ATBS) for all locations.

4. **Question:** Is there any restrictions on service times for any of the locations?

Answer: The schedule of times and work shall be by mutual agreement directly between the Contractor and OPWDD Staff. Services shall be provided at such times which will minimize risk of hazard all. Please contact OPWDD house staff to schedule services.

5. **Question:** If termites are included in the service price would an annual termite service renewal be a separate agreed upon price?

Answer: Termite services should be included in the bid price.

6. **Question:** If requested to utilize a canine for bed bug inspections would that be an additional agreed upon price or inclusive of the service price?

Answer: Use of a canine for bed bug inspections must be preapproved by the Long Island DDSOO Business Officer and may be billed separately from contract services.

7. **Question:** In the bid documents one of the required documents to be submitted is the “Vendor Responsibility Questionnaire” this document allows for an online submission via the **New York State Vend Rep System**. My question is, for purposes of being compliant to the bid can we complete this



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form online and present proof of such as one of the attachments in the bid package or do you require that a physical hard copy of the Vendor Responsibility Questionnaire be printed, completed and submitted with the other two required documents to be in compliant for this bid?

Answer: If the bidder has completed an online submission of the Vendor Responsibility Questionnaire, a hard copy of the form does not need to be included with the sealed bid.

8. **Question:** Is there a formal reference form to submit the (3) work references?

Answer: Yes, please find a copy attached.

9. **Question:** On the bid form are we placing price per service only?

Answer: The Monthly Cost per Location is all inclusive for services laid out in the Qualifications and Scope of Work. OPWDD will select the responsible and responsive Bidder that will provide the lowest Grand Total Monthly Cost per County. The Grand Total Monthly Cost per County shall be the sum of the Monthly Cost per Location for each site in that county. The bid form requests a monthly cost per location. The monthly costs for all locations in the county should be combined to calculate the Grand Total Monthly Cost per County. Bidders must bid on all locations in a county.

10. **Question:** If in the case of, for example a bed bug infestation or termite infestation, will we have to submit a request for the cost to treat such an issue?

Answer: Cost for services should be included in bid pricing. Regular pest control servicing and education of OPWDD staff should limit infestations.

11. **Question:** Is the supervision and reports a separate form or report and is there a formal form for this?

Answer: There is no formal form. OPWDD expects the winning bidder to compile a listing of sites with reviewed dates and recommendations for improved service. If quarterly review reveals that current services are satisfactory for house needs, this should be noted on the review listing.

12. **Question:** Can the treatment and pesticide usage report be sent in a digital from if we only use a software to send reports?

Answer: Yes, usage reports may be emailed to OPWDD. The email address will be provided to the winning bidder.

Respectfully,
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