



## Office for People With Developmental Disabilities

ANDREW M. CUOMO  
Governor

THEODORE KASTNER, MD, MS  
Commissioner

### VIA USPS CERTIFIED MAIL & EMAIL

February 21, 2020

Dana Magee, Executive Director  
Staten Island Aid for Retarded Children, Inc.  
3450 Victory BLVD  
Staten Island, NY 10314

Thomas Dugan, President, Board of Directors

Dear Mr. Magee & Mr. Dugan:

The purpose of this letter is to notify you that Staten Island Aid for Retarded Citizens Inc., D/B/A Community Resources for the Developmentally Disabled, Inc. (CRDD) was placed on Early Alert effective February 21, 2020, due to a number of significant concerns.

In order to ensure that individuals with developmental disabilities in New York State receive appropriate services and protections, the Office for People With Developmental Disabilities (OPWDD) has established an internal Early Alert Committee. The purpose of the Early Alert process is to monitor the performance of a provider that has been unable to sustain compliance with applicable laws and regulations and/or that has significant fiscal issues that may affect the health and safety of individuals receiving services.

OPWDD has placed your agency on Early Alert due to the following concerns:

- Systemic and pervasive compliance concerns in the areas of:
  - Inability to implement plans of corrective action
  - Health care services and supports to individuals
  - Fire safety
  - Incident Management including completing and submitting thorough investigations within the required timeframes, and ensuring corrective actions are implemented.
  - Individuals' Protective Oversight

While on Early Alert, OPWDD will monitor your agency's progress and will determine whether your agency has the ability to remedy the deficient practices and sustain compliance. While your agency is on Early Alert, however, OPWDD will not consider any requests for expansion of

---

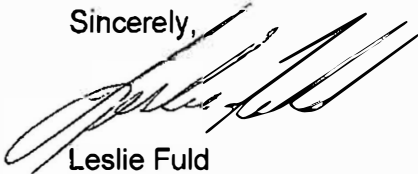
Executive Office

44 Holland Avenue, Albany, New York 12229-0001 | 866-946-9733 | [www.opwdd.ny.gov](http://www.opwdd.ny.gov)

services. OPWDD is allowing the agency to continue with expansion of projects that have already been approved (see attached list).

Representatives from OPWDD will meet with your agency to discuss the Early Alert process further and OPWDD's expectations. The meeting will be scheduled at a time that is convenient for you and the Board. If you have any questions, please contact Brian O'Donnell, Statewide Director, Bureau of Program Certification at (518) 474-3625.

Sincerely,



Leslie Fuld  
Deputy Commissioner, Division of Quality Improvement

cc:

Board of Directors  
Theodore Kastner, Commissioner  
Roger Bearden, Executive Deputy Commissioner  
Tammy Devine, Deputy Director, Division of Quality Improvement  
Brian O'Donnell, Statewide Director, DQI, Bureau of Program Certification  
Barbara Van Vechten, Statewide Director, IMU and CQI  
Karisa Capone, Director, Incident Management  
Ellie Smith, Director, Continuous Quality Improvement Unit  
Richard Cicero, Director of Internal Controls  
Abiba Kindo, Deputy Commissioner, Service Delivery - Regional Offices  
Jacquelyn Leigh Best, Regional Offices – Statewide Operations Director, Director, Region 4  
Willow Baer, General Counsel  
Joanne Howard, Director, Fiscal Reporting and Data Analysis  
Martha Dalton, Associate Commissioner, Division of Enterprise Solutions  
Earl Jefferson, Director, Central Operations  
Josh Olsen, Deputy Counsel, Counsel's Office