



Office for People With Developmental Disabilities

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Grant Opportunity: Supportive Residential Habilitation Transformation Grant Request for Applications (RFA) SUMMARY OF RFA ADDENDUM

Thank you for your interest in working with the New York State Office for People With Developmental Disabilities (OPWDD). The response to the Grant Opportunity: *Supportive Residential Habilitation Transformation Grant Request for Applications (RFA)* is a testament to our providers’ innovativeness and commitment to serving individuals living with developmental disabilities. This Addendum contains a summary of the OPWDD Responses to Questions and substantive changes that were made to the March 25, 2022, 2nd version of the RFA. Applicants are advised to review the new version of the RFA in its entirety. The newly issued RFA, including the Revised Cost Proposal, OPWDD Responses to Questions, and this Summary of RFA Addendum will be posted on the OPWDD’s Procurement Opportunities website at: <https://opwdd.ny.gov/procurement-opportunities/grant-opportunity-supportive-residential-habilitation-transformation> and the New York State Contract Reporter website: <https://www.nyscr.ny.gov/contracts.cfm>, included with email notification to original bidder's list, and the Revised Version 3 of the RFA has been uploaded to this Opportunity, replacing the former Version 2; and the OPWDD Responses to Questions is also uploaded to the Optional Properties tab of the opportunity.

RFA Section 1.2. Key Events and Dates

Per section 7.14.2. of the RFA, OPWDD reserves the right to change any of the scheduled dates as provided in section 1 of the RFA, Key Dates and Events. It is IMPORTANT to note the following changes to section 1.2 of the RFA:

OPWDD Responses to Questions	Friday, April 15, 2022 Wednesday, May 18, 2022
Applications Due	2:00 p.m. EST Monday, May 2, 2022 Wednesday, June 8, 2022
Notification of Tentative Award	Monday, May 16, 2022 Wednesday, July 13, 2022
Contract Start Date	Wednesday, May 25, 2022 Upon OPWDD Approval

RFA Section 3.2 Responses to Questions and Amendments to this RFA

The OPWDD Responses to Questions are arranged in the following categories based on the type of information and resources provided in response to questions received on relative topics:

- **Dual Use** - Questions 1 - 5 revolve around the use of property and the ability to apply funding to more than a single purpose as allowed within OPWDD regulation, including staffing hubs and residences for supervised and supportive opportunities.

- **Funding and Rates** - Questions 6 - 22 involve issues pertaining to reimbursement rates and how projects under this grant program can be funded. This section also addresses Medicaid payment for residential habilitation services and the maximum and minimum grant amounts.
- **Grant Administration** - Questions 23 - 39 focus on the RFA requirements and the application process. Please read these questions carefully as the responses often apply to all users.
- **New vs. Existing Capacity** - Questions 40 - 53 address the issues of growth and expansion, covering such topics as the conversion of supervised residences to supportive ones.
- **Property Costs** - Questions 54 - 66 refer to physical plant costs and address reimbursement issues such as the modification of an existing living space to allow for more bedrooms, and the conversion or rehabilitation of a non-living space into a living space.
- **Regulatory Framework** - Questions 67 - 74 focus on laws and guidelines that provide structure for OPWDD's programs and the process to modify them.
- **Residential Placement** - Questions 75 - 87 dive into thoughts about how and under what conditions individuals may move and how replacements can be made.
- **Slides** - Questions 88 - 90 discuss OPWDD's PowerPoints, specifically if the last ones are to be made available.
- **Staffing** - Questions 91 - 97 pertain to staffing models for Supportive Residential Habilitation services and how the staffing model can be modified to support an expanded model.
- **Use of Funding** - Questions 98 - 116 focus on other funding-related questions not included in the above sections.

RFA Section 4.3 Cover Letter (Pass/Fail) has been revised to include the highlighted instructions below:

Original 4.3.2: The Cover Letter Template includes all Minimum Qualifications criteria, per Section 1.3 of this RFA, and the Applicant must acknowledge they meet all criteria. If an Applicant does not complete the Cover Letter in its entirety, their application will be removed from further consideration.

Revised 4.3.2: The Cover Letter Template includes all Minimum Qualifications criteria, per Section 1.3 of this RFA, and the Applicant must acknowledge they meet all criteria **by checking the box to the left of each criterion**. If an Applicant does not complete the Cover Letter in its entirety, their application will be removed from further consideration.

RFA Section 4.5 Cost Proposal

The Cost Proposal and Cost Proposal Instructions referenced in section 4.5 of the RFA have been revised to accommodate the total cost of a program and to allow applicants the ability to delineate other sources of revenue separate from costs being requested under the funds allocated for this opportunity. Applicants **MUST** utilize and complete the Revised Cost Proposal Template located at <https://opwdd.ny.gov/procurement-opportunities/grant-opportunity-supportive-residential-habilitation-transformation>, and upload it to the Cost Proposal field located on the Pre-Submission Uploads page of the Upload Properties tab in Grants Gateway. Documents will not be accepted if emailed.