



## Office for People With Developmental Disabilities

KATHY HOCHUL

Governor

KERRI E. NEIFELD

Commissioner

May 24, 2023

Campus Snow and Slush Removal and Ice Control Services – Taconic DDSOO – IFB TAC 060723  
2023-2028 Campus Snow and Slush Removal and Ice Control Services in Dutchess County

### **Questions and Answers:**

Below is a compilation of the questions received for this bid. Questions that were repeated, or of a recurring nature, were consolidated. Thank you very much for your interest.

1. **Question:** Please reconfirm the due date.

**Answer:** As stated on Pg. 3, section 3. Timetable of Proposal Due Dates, **Proposal Due Date – Bid Opening 3:00 PM, 7 June 2023.**

2. **Question:** Are there any changes from the previous Scope of Work?

**Answer:** Yes. The Scope of Work for this procurement differs significantly from the past contract.

3. **Question:** Why was the contract changed tremendously from the previous contract?

**Answer:** IFB 060723 Scope of Work reflects the current needs of the campus snow and slush removal and ice control services.

4. **Question:** May bidders see past bid results? What is the current contract amount?

**Answer:** The Scope of Work varies greatly from the previous contract. Due to this variance, it is advised that past bids and contract amounts should not be considered as they are not comparable.

You may request to obtain any public information by submitting a FOIL request to the below address:

The Freedom of Information Law Records Access Officer

Records Access Officer

New York State Office For People With Developmental Disabilities

44 Holland Avenue

Albany, NY 12229

[FOIL.requests@opwdd.ny.gov](mailto:FOIL.requests@opwdd.ny.gov).

5. **Question:** Must bidders attend the Mandatory Site Visit if a bidder is familiar with the property?

**Answer:** As stated on Pg. 4, section 6. Site Inspections, **All potential Bidders MUST attend the scheduled Mandatory Site Visit if they wish to submit a bid.**



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6. **Question:** May bidders submit a bid conditional upon completion of a site inspection?

**Answer:** As stated on Pg. 4, section 6. Site Inspections, **All potential Bidders MUST attend the scheduled Mandatory Site Visit if they wish to submit a bid.**

7. **Question:** May interested bidders who attended the site visit drive the routes again?

**Answer:** Yes, during daylight hours. No appointment necessary.

8. **Question:** How is the current contract being paid?

**Answer:** Seasonally.

9. **Question:** How will this contract be paid?

**Answer:** As stated in the Scope of Work, Pg. 19, section I. General Requirements, B., **Snow and slush removal and ice control services detailed in this Scope of Work will be paid by one seasonal price, spread out over six (6) equal installments as further detailed in Section V. Accounting.**

Please see Section V. Accounting, Pg. 23-24, for further details.

10. **Question:** How long is the contract?

**Answer:** As stated on Pg. 4, section 8. Term of the Contract, The term of this contract will be defined in the Contract Agreement, but is anticipated to be a five-year contract, unless an amendment is mutually agreed upon by both parties and approved by the Office of the State Comptroller (OSC).

11. **Question:** How many acres is the Wassaic Campus?

**Answer:** The Wassaic Campus is comprised of significant areas of lawn, buildings, and additional areas not included in the Snow and Slush Removal and Ice Control Services Scope of Work. OPWDD does not have an accurate measurement of only the areas detailed in this Scope of Work.

12. **Question:** Will there be repairs made to the blacktop (such as potholes) before the start of the contract?

**Answer:** OPWDD Work Control staff makes efforts to address conditions such as potholes. The awarded Contractor may bring such concerns to the Plant Superintendent's attention.

13. **Question:** Will the shrubbery along Creek Road to the well houses be cut back and/or maintained?

**Answer:** OPWDD Work Control staff makes efforts to address conditions such as shrubbery. The awarded Contractor may bring such concerns to the Plant Superintendent's attention.



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14. **Question:** Is the salt in the salt shed for the Contractor to use?

**Answer:** Yes.

15. **Question:** How will the Contractor get the salt and when?

**Answer:** The Contractor may gather salt from the salt shed as needed, throughout the season, to perform the ice control services as specified in the Scope of Work.

16. **Question:** Who does the Contractor contact if the salt amount is depleted?

**Answer:** As stated in the Scope of Work, Pg. 19, section I. General Requirements, E., ...OPWDD will provide additional road salt if required. Road salt usage and levels will be monitored by OPWDD staff via video surveillance.

17. **Question:** What hours can the Contractor access the salt shed?

**Answer:** All hours.

18. **Question:** Will there be access to the garage and car port area by the salt shed?

**Answer:** Garages and carports are not for Contractor use.

19. **Question:** Where will the Contractor leave equipment?

**Answer:** As stated in the Scope of Work, Pg. 19, section I. General Requirements, F., Contractor equipment...will be stored on premises at a mutually agreed upon location on the Taconic DDSOO Wassaic Campus. Location should be discussed with the Plant Superintendent or designee prior to the arrival of the Contractor equipment.

20. **Question:** Are there priority routes?

**Answer:** As detailed in Exhibit A: Campus Details with Map, Pg. 27, the priority routes are provided.

21. **Question:** Are occupied buildings indicated on the Campus Map?

**Answer:** Any occupied buildings are along a priority route.

22. **Question:** Is Sinpatch Road part of the procurement?

**Answer:** No. Please see Exhibit A: Campus Details and Map for details.



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23. **Question:** Will the Contractor be required to wear identification while on campus?

**Answer:** It is not required but recommended.

24. **Question:** How wide must the secondary routes be maintained to?

**Answer:** As stated in the Scope of Work, Pg. 19, first paragraph, ...Secondary areas are to be cleared to bare pavement with a pass through wide enough to accommodate emergency vehicles, after priority areas are cleared.

25. **Question:** What is considered an emergency vehicle width for secondary routes?

**Answer:** The average ambulance is 98" wide and the average firetruck is 120" wide. Secondary routes must accommodate emergency vehicles of all sizes.

26. **Question:** For secondary parking lots, will the Contractor need to plow the entire lot or just the specified width?

**Answer:** As per the Scope of Work, Pg. 21, section III. Detailed Specifications, A.(4), ...Secondary roadways, driveways, **parking areas**, parking exits, and egresses are to be cleared to bare pavement and remain open at a width wide enough to accommodate emergency vehicles, after priority areas are cleared.

27. **Question:** What width do the secondary walkways need to be cleared to?

**Answer:** All egresses routes shall be cleared to full width. As stated on Pg. 25, Exhibit A: Campus Details and Map, All buildings along priority and secondary areas must have at least one egress route cleared from the roadway to the building entrance. When clearing an egress, the Contractor shall clear the steps to the egress, but the ramp may remain uncleared unless otherwise specified.

28. **Question:** How long will the Contractor have to clear all the egresses and secondary areas?

**Answer:** The Scope of Work specifies a maximum allowable accumulation amount versus the amount of time. Please review the Scope of Work, Pg. 20, section II. Service and Accumulation Requirements, for details.

29. **Question:** Please clarify what needs to be cleared adjacent to Building 28.

**Answer:** As detailed in Exhibit A: Campus Details with Map, Pg. 25, Priority Area Details:, Building 28, The Mall, All egresses on east side and middle egress on south side of building along with the loading dock on south side of building.

30. **Question:** Where may the Contractor pile snow?

**Answer:** As stated in the Scope of Work, Pg. 21, section III. Detailed Specifications, A.(7), Snow shall be



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removed to a storage area designated by the Plant Superintendent or designee.

31. **Question:** What height would restrict visibility at entrances, roadways, and intersections?

**Answer:** As stated in the Scope of Work, Pg. 21, section III. Detailed Specifications, A.(7), Snow shall be removed to a storage area designated by the Plant Superintendent or designee. Banking of snow shall be limited in height so as not to restrict visibility at entrances to roadways.

The storage area and limited heights will be designated by the Plant Superintendent or designee in discussion with the awarded Contractor.

32. **Question:** What is considered 'brim to brim'?

**Answer:** From one edge to the opposite edge of the route's width.

33. **Question:** Please verify what shoveling is required by the well houses.

**Answer:** As detailed in Exhibit A: Campus Details with Map, Pg. 25, Priority Area Details:, Well Houses, Proceeding north on unpaved road on west side of Pump House (roughly ¼ mile), one (1) egress for Well House #1, #2, #5, and #7.

34. **Question:** How should the Contractor clear the route to Well House #7?

**Answer:** As stated in the Scope of Work, Pg. 20, section I. General Requirements, K., Pursuant to the conditions within this Scope of Work, the method of snow and slush removal and ice control, equipment used, and plan of action shall be up to the Contractor's discretion.

35. **Question:** Does the dirt parking area on the road leading to the well houses before the bridge have to be plowed?

**Answer:** As detailed in Exhibit A: Campus Details with Map, Pg. 27, the route to the Well Houses, Creek Road, is a priority route. The dirt parking area is not part of Creek Road.

36. **Question:** Does the route to the Sewage Plant need to be plowed?

**Answer:** As detailed in Exhibit A: Campus Details with Map, Pg. 27, the route to the Sewage Plant (Building 40), Montgomery Rd, is a priority route.

37. **Question:** Who is responsible for lawn/turf damage?

**Answer:** Please see the Scope of Work, Pg. 22, section IV. Contractor Damages, for full details.



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38. **Question:** Do sidewalks/walkways need to be cleared?

**Answer:** As stated in the Scope of Work, Pg. 21, section III. Detailed Specifications, A.(2), ....Areas that require snow and slush removal services include but are not limited to: Roadways, driveways, parking areas, egress routes, fire hydrants, and dumpsters, as further detailed in Exhibit A: Campus Details with Map.

As stated in the Scope of Work, Pg. 22, section III. Detailed Specifications, B.(2), .... Areas that require ice control services include but are not limited to: Roadways, driveways, parking areas, egress routes, fire hydrants, and dumpsters, as further detailed in Exhibit A: Campus Details with Map.

If a sidewalk/walkway is not detailed for an egress provided in Exhibit A: Campus Details with Map, the Contractor will not need to clear the sidewalk/walkway in question.

39. **Question:** Who is responsible for egress and sidewalk treatments?

**Answer:** As stated in the Scope of Work, Pg. 22, section III. Detailed Specifications, B.(2), Areas that require ice control services include but are not limited to: Roadways, driveways, parking areas, **egress routes**, fire hydrants, and dumpsters, as further detailed in Exhibit A: Campus Details with Map.

40. **Question:** What de-icing product shall be used on sidewalks?

**Answer:** As stated in the Scope of Work, Pg. 22, section III. Detailed Specifications, B.(4), **150 tons of road salt are to be provided by OPWDD each season and stored at a designated location on the Taconic DDSOO Wassaic Campus.**

41. **Question:** Please provide a map of all egresses that need to be shoveled.

**Answer:** Please see the Scope of Work, Pg. 25-27, for the campus details. All buildings along priority and secondary areas must have at least one egress route cleared from the roadway to the building entrance.

42. **Question:** Will the Contractor be required to come back and clean up/salt after vehicles have been moved?

**Answer:** As stated in the Scope of Work, Pg. 20, section I. General Requirements, I., ... The Contractor shall plow around parked vehicles when needed.

Please note as stated on Pg. 21, section II. Service and Accumulation Requirements, F., The Plant Superintendent or designee has the right to call for additional service as deemed necessary for safety concerns.

43. **Question:** Will the Contractor be compensated to install/remove snow stakes?

**Answer:** As stated in the Scope of Work, Pg. 19, Section 1. General Requirements, G., The Contractor may, for the duration of each snow season, place visible markers in work areas. This includes marking of the fire hydrants.



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This is not a requirement and up to the Contractor's discretion.

44. **Question:** Can snow removal be billed separately?

**Answer:** As stated in the Scope of Work, Pg. 19, section I. General Requirements, B., **Snow and slush removal and ice control services detailed in this Scope of Work will be paid by one seasonal price.**

45. **Question:** Can Subcontractors be used?

**Answer:** As stated in the Scope of Work, Pg. 19, section I. General Requirements, C., **The Contractor selected to do the work set forth herein shall not assign or sub-contract any or all parts of said work without written permission from OPWDD.**

46. **Question:** Does prevailing wage apply?

**Answer:** As stated in the Scope of Work, Pg. 24, section V. Accounting, C., Prevailing Wages apply to this contract.

47. **Question:** Please clarify why the prevailing wage is not under Article 8.

**Answer:** Please contact the Department of Labor for clarification on Article 8 and Article 9.  
<https://dol.ny.gov/public-work-and-prevailing-wage>

48. **Question:** Are there W/MBE goals for this procurement?

**Answer:** No.

49. **Question:** Can the State guarantee this facility will stay open for five (5) years?

**Answer:** OPWDD reserves the right to terminate a contract for convenience upon thirty (30) day written notice to a Contractor.

50. **Question:** In regard to the maximum allowable accumulation on holidays and weekends, if the Contractor leaves the accumulation as specified, will the Contractor be excused from any liability if an emergency vehicle cannot reach a building due to the incline?

**Answer:** It is expected that the awarded Contractor will complete snow and slush removal and ice control services according to the specifications, terms, and conditions as enumerated in the Scope of Work of this IFB.

51. **Question:** Is there a cap for snowfall totals?



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**Answer:** Please see the Scope of Work, Pg. 20, section II. Service and Accumulation Requirements, for details on maximum allowable accumulations.

52. **Question:** Can the State let the Contractor be included in the discussion for snow storage, removal, and relocation so there are no discrepancies?

**Answer:** As stated in the Scope of Work, Pg. 21, section III. Detailed Specifications, A.(2), The Contractor must meet with the Plant Superintendent or designee prior to the start of each snow and slush removal season to discuss specific requirements.

Please also note A.(7), Snow shall be removed to a storage area designated by the Plant Superintendent or designee.

The storage, removal and relocation of snow will be designated by the Plant Superintendent or designee in discussion with the awarded Contractor.

Respectfully,

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