October 8, 2025

Questions for RFQ CD 101625

Questions and answers from the site visit October 1, 2025:

Below is a compilation of questions received for this procurement. Some of the questions resulted in changes to the scope of work. Please see Addendum 1 that was issued for RFQ CD 101625. Thank you very much for your interest.

1. **Question:** NADCA- can we use the NADCA specification for the completion of the work?
   Answer: Yes, cleaning must conform to NADCA specifications.

2. **Question:** Camera Inspection- is a final camera inspection required?
   Answer: A final camera inspection is not required in the scope.

3. **Question:** Roto Brushing- Roto Brushing is outdated and a no longer used practice and contractors would like to use NADCA cleaning practices.
   Answer: Any agitation device may be used that will dislodge contaminants without damaging integrity of ductwork. The device must meet NADCA specs.

4. **Question:** Smoke in individual units- are there smoke detectors in the branch line or only at the AHU's?
   Answer: There are only smoke detectors on the AHU's. There are no smoke detectors in the branch lines.

5. **Question:** Insulation / Hazardous materials- is the insulation material hazardous material?
   Answer: A site ACM, Lead, PCB and Mold sample and Bulk report was completed 8/24. ACM reports for sample areas came back Negative. Lead testing for sample areas came back negative. PCB testing reports no special handling or disposal procedures required for sample areas. Mold observations were noted in building 2, and do not affect the areas in the scope of work in the duct cleaning RFQ. A complete report for the testing and observations will be made available to the awarded bidder.

6. **Question:** Vacuum ceiling plenums- are we adding to the scope of work to vacuum the open ceiling plenums?
   Answer: No. Open ceiling plenums are not part of the scope of work.

7. **Question:** Bathroom Exhaust- are we adding bathroom exhaust duct to the scope of work?
   Answer: Bathroom exhaust vents will be added to the scope of work.

8. **Question:** Is there more than one walk through?
   Answer: There are no additional walk throughs.

9. **Question**: Can a building map be provided to the contractors and marked as what AHU's service what buildings?
   Answer: Maps of the campus floor plans and duct plans are being made available and can be found on Contract Reporter. A copy of the maps will also be emailed to vendors who attended the Site Visit.

10. **Question**: Is it safe to say anyone bidding this project must clean from the point air enters the system to each exit point?
    Answer: Cleaning will encompass all supply and return ductwork, from points where air enters the system to each point where air is discharged from the system. Bathroom exhausts are included in this scope. All AHU's and reheat coils are excluded from this scope.

11. **Question:** Are we cleaning AHU's? If so, will the state supply new filters for us to install after cleaning?
    Answer: No, AHUs are not being cleaned. AHU's and replacement filters are not included in the scope of work.

12. **Question:** Are we to sanitize? EPA approved sanitizer?
    Answer: No. Duct sanitizing and any application of chemicals within the ductwork has been removed from this project.

13. **Question:** Do you want us to seal all the liner we come across? This product can be like Foster 40-20, tuff coat, Carlise RE-500, DP 2510 etc.
    Answer: No liner sealant shall be used for this project. If damaged liners are discovered please include in final report.

14. **Question:** Are we to clean all reheat coils in ceilings and in AHU's?
    Answer: No. No reheat coils are included in his scope.

15. **Question:** Will there be an inspector with the contractors during the cleaning?
    Answer: Inspection by site representative, or photo record of before and after, is required.

16. **Question:** Is cutting, patching, and sealing using a mastic to SMACNA standards (this is a standard that all duct cleaners need to know when cutting any duct work) to access duct work acceptable or would you like actual access doors?
    Answer: Where applicable. We would like to use the existing access hatches in the duct work. If needed, with site representative authorization, cutting and patching of the duct work will be allowed.

17. **Question:** Will you be requiring all contractors to mark dampers so balancing will not be needed after cleaning?
    Answer: Returning the system to an as was functioning state is required.

18. **Question:** Will you require a final report with representative pre and post photographs?
    Answer: Yes. Upon project completion, provide documentation verifying cleanliness. Include before and after photographs and any location of problematic or damaged areas of ductwork requiring attention or repair.

19. **Question:** Do all vacuums need to be HEPA filtered?
    Answer: The scope requires the use of HEPA vacuums. Non-HEPA vacuums are not allowed for the scope of work.

20. **Question**: Will we have to provide means and methods to get to heights or will the state provide a lift in areas like gym and pull?
    Answer: Contractors are responsible for providing the means of access to complete the scope of work, the state will not provide ladders, scaffolding or motorized lifts.

21. **Question:** Is the pull duct constructed of aluminum? If so, do we have to cut and patch with same material of the same gauge?
    Answer: All patching of duct work will be with same material and gauge, unless otherwise approved by site representative.

22. **Question:** Are we allowed to lock out and tag out AHU's or is this controlled by someone at the ODH campus? We still prefer to have our locks on the units.
    Answer: State procedures for LOTO, require anyone working on a locked-out unit have a company/vendor/contractor representative review and take part in the locking out of the unit being worked on. The representative will add a lock to the LOTO system and only the representative will have access to Key to remove the lock out device.

23. **Question:** If duct work is in an open area viewed by visitors (not mechanical room duct work) would you like the access painted to match the duct work?
    Answer: Returning the system to an as was functioning state is required.

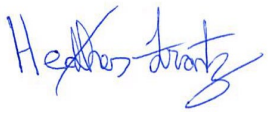
24. **Question**: Are we to repair the insulation on exterior after making an access into duct work?
    Answer: Returning the system to an as was functioning state is required.

25. **Question:** Will contractor be able to store equipment over the course of the project in a small area?
    Answer: A staging area will be provided by the facility for storage of equipment.

26. **Question:** Will any of the duct work be randomly tested for cleanliness (usually 3rd party)?
    Answer: Site visits and testing of cleanliness will be conducted during the project. Final inspection will be done to generate a punch list, if necessary. All inspection will be done by OPWDD site representative.

27. **Question:** Can you please clarify the difference between two solicitations that appear to reference the same scope of work by have different designations? Specifically, I'd like to understand whether they represent separate contract opportunities or if they are variations of the same solicitation with different eligibility requirements.
    Answer: RFQ CD 101625 is one solicitation which is limited to NYS Small Businesses, MWBEs, and/or SDVOBs. OPWDD intends to make one award to a vendor who meets the eligibility requirements in one of those three designations. OPWDD advertised the procurement in two different categories (NYS Small Business and MWBE/SDVOB) on Contract Reporter, but they are the exact same solicitation.

Respectfully,



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